

**CITY OF BERKLEY PUBLIC NOTICE
REGULAR CITY COUNCIL MEETING
Monday, August 18, 2025
7:00 P.M. – City Hall
248-658-3300**

**CALL 40th COUNCIL TO ORDER
APPROVAL OF AGENDA
MAYOR-LED MOMENT OF REFLECTION
PLEDGE OF ALLEGIANCE
PUBLIC COMMENT**

Comments are invited on each Agenda item when that item comes up for consideration. Matters not listed on the Agenda may be addressed at this time. Please state your name and residential city. Each speaker's remarks are a matter of public record, and the Council will not engage in a back-and-forth discussion. Any person speaking at a City Council Meeting may be called to order by the Mayor or any Council Member for failure to be germane to the business of the City or for disruptive or disorderly behavior which prevents the Council from conducting its business. There is a three-minute limit per speaker.

ORDER OF BUSINESS

Consent Agenda

1. **APPROVAL OF THE MINUTES**: Matter of [approving the minutes](#) of the 40th Regular City Council meeting on Monday, August 4, 2025 and Special City Council meeting on Monday, August 4, 2025.
2. **WARRANT LIST**: Matter of approving [Warrant List No. 1413](#).
3. **RESOLUTION NO. R-15-25**: Matter of [considering a resolution](#) to approve and authorize the execution of the Metro Act Right of Way Permit between the City and Ezee Fiber Texas, LLC.
4. **MOTION NO. M-67-25**: Matter of [authorizing the purchases](#) of 96-gallon wheeled trashcans and other related parts utilizing Sourcewell contract 041521-REH from Rehrig Pacific Company for fiscal year 2025/26.
5. **MOTION NO. M-68-25**: Matter of [approving the proposal](#) from Allied Building Service, a MiDeal-approved vendor, for \$32,040 for waterproofing and concrete work at the Public Safety building. Also include \$3,200 in construction contingencies. This budgeted purchase is being paid from account 101-267-976-345.

Regular Agenda

1. **RECOGNITIONS/PRESENTATIONS**: Matter of receiving any recognitions or presentations from the Consent Agenda.
2. **PRESENTATION**: Matter of receiving a [presentation](#) of the Strategic Framework Second Quarter report.
3. **PRESENTATION**: Matter of receiving a presentation on the month-long closure of Dorothea for the Dorothea Pilot Pocket Park.
4. **MOTION NO. M-69-25**: Matter of [approving the grant-funded project](#) to improve the Community Center restrooms and renovations to the concession stand at Community 1 from Allied Building Services, 1081 Howard St., Detroit, MI 48216, for \$159,515. This project is being funded by the State of Michigan FY 24 Community Enhancement Grant. This proposal is being submitted through MiDeal Contract 01044.
5. **MOTION NO. M-70-25**: Matter of [authorizing the City Manager](#) to enter into an agreement for the Parks & Recreation Master Plan update, upon final review of the City Attorney, with Johnson Hill Ethics Studio at a cost not to exceed \$15,000. This is a budgeted item from account 208-751-818-000.
6. **RESOLUTION NO. R-16-25**: Matter of [approving a resolution](#) to set alternative meeting dates for the July and December Board of Review meetings.
7. **MOTION NO. M-71-25**: Matter of [approving](#) the Police Officer Labor Council Command tentative agreement.

COMMUNICATIONS

ADJOURN

Note: The City of Berkley will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and verbal representations of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Victoria Mitchell, ADA Contact, Berkley City Hall, 3338 Coolidge Highway, Berkley, MI 48072 (1-248-658-3310).

Note: Official minutes of City Council Meetings and supporting documents for Council packets are available for public review in the City Clerk's Office during normal working hours. Anyone wishing to submit correspondence to the Council before the meeting may send an email to comment@berkleymi.gov by noon on the day of the meeting. Emails sent prior to the deadline will be a part of the meeting record but will not be read during the Council meeting.

**THE REGULAR MEETING OF THE FORTIETH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN
WAS CALLED TO ORDER AT 7 PM ON MONDAY, AUGUST 4, 2025 BY MAYOR DEAN**

PRESENT: Councilmember Steve Baker
Mayor Pro Tem Ross Gavin
Councilmember Dennis Hennen
Councilmember Gregory Patterson
Councilmember Jessica Vilani
Mayor Bridget Dean
ABSENT: Councilmember Clarence Black

OTHER STAFF PRESENT:

City Manager Crystal VanVleck
City Attorney Dan Christ
City Clerk Victoria Mitchell
Deputy Finance Director Amy Zurawski

APPROVAL OF AGENDA

Councilmember Hennen moved to approve the Agenda with the addition of item No. 3 to authorize the City Manager to invite the following law firms to be interviewed by City Council: Rosati et al., Garan et al., Foster Swift, and Hayfelli et al.

Seconded by Councilmember Patterson

Ayes: Gavin, Hennen, Patterson, Vilani, Baker and Dean

Nays: None

Absent: Black

Motion Approved.

PUBLIC COMMENT

Miles Handy, Redford, Owner & CEO of Puppygram, offered to donate a German Shepherd puppy to replace the retiring canine officer.

CONSENT AGENDA

Councilmember Hennen moved to approve the following Consent Agenda

Seconded by Councilmember Patterson

APPROVAL OF THE MINUTES: Matter of approving the minutes of the 40th Regular City Council meeting on Monday, July 21, 2025.

RESOLUTION NO. R-14-25: Matter of considering a resolution to add Slows Berkley LLC dba Slow's Bar BQ Berkley located at 3087 12 Mile Rd. to the Berkley Outdoor Social Scene (BOSS) Social District.

MOTION NO. M-63-25: Matter of nominating Councilmember Steve Baker as the delegate and Mayor Pro Tem Ross Gavin as alternate to serve as the City of Berkley representative to cast the vote of the municipality at the Michigan Municipal League annual meeting.

Ayes: Gavin, Hennen, Patterson, Vilani, Baker and Dean

Nays: None
Absent: Black
Motion Approved.

REGULAR AGENDA

RECOGNITIONS/PRESENTATIONS: Matter of receiving any recognitions or presentations from the Consent Agenda.

None.

MOTION NO. M-64-25: Matter of approving the BS&A Proposal for on-site training and process/system enhancements department wide.

Mayor Pro Tem Gavin moved to approve Motion No. M-64-25

Seconded by Councilmember Vilani

Ayes: Hennen, Patterson, Vilani, Baker, Gavin and Dean

Nays: None

Absent: Black

Motion Approved.

MOTION NO. M-65-25: Matter of authorizing the City Manager to invite the following law firms to be interviewed by City Council: Rosati et al, Garan et al, Foster Swift, and Haefeli et al.

Councilmember Baker to approve Motion No. M-65-25

Seconded by Councilmember Patterson

Ayes: Patterson, Vilani, Baker, Gavin, Hennen and Dean

Nays: None

Absent: Black

Motion Approved.

COMMUNICATIONS:

COUNCILMEMBER VILANI

- Updates from the Environmental Advisory Committee:
 - There was no July meeting. Their next meeting will be August 21st at 6:30 p.m. on the second floor of the Public Safety building.
 - Gardeners beware! The Native Plant Sale will be on Sunday, September 21st from 10:00 a.m. to 2:00 p.m. at our public Library.
- From the Berkley Area Chamber, we have lots of fun stuff happening with our local businesses:
 - We're welcoming the Berkley Arts Academy on Friday, August 22nd at 4:00 p.m. They're going to have an instrument petting zoo. And you can also enter to win a free year of lessons. So be there or don't learn how to play.
 - On Saturday, August 9th, Reware Vintage is celebrating their 20th anniversary with extended hours, deals all day, and live music in the evening. Check them out.
 - If you are thinking, "What on earth could I wear to Cruise Fest?" Your problem is solved. The Chamber will be selling their annual Cruise Fest t-shirts at the Classic Car Parade on Friday, August 15th on 12 Mile Road. So, get in line early and get one of those; they're always a collector's item.
 - And most importantly, save the date for the Berkley Pub Crawl. It returns this year as part of Boolkley. It is a little bit early, right before all the official Boolkley stuff kicks off, on Thursday, September 25th. Get your sitters because registration is going to be open soon!

COUNCILMEMBER PATTERSON

- The Beautification Committee met on the 23rd of July.
 - They talked about Adopt A Garden, an upcoming program that will be looking for spaces; so, all those gardeners that buy your plants at the Native Plant Sale, think about putting them in an adopted garden. More details will be coming soon; the program will probably start in the spring since the season's kind of late.
 - Landscapes of the Year votes are being tallied, so look forward to those.
 - There's an outreach and volunteer program to help some of our seniors and disabled with landscape assistance throughout our community. So, if you're interested or if you need hours for your football team, please sign up.
 - If you're interested in a street tree, there's still some available.
 - More discussion was had about the holiday luminary project. They're thinking they're going to do it a little bit differently this year and take over Bacon Park for a lighting ceremony.
- The Planning Commission did not meet.

COUNCILMEMBER HENNEN

- The Tree Board is on their summer hiatus and will resume meetings in September.
 - Highlighted the spotted lantern fly that has arrived in Michigan in full force. It's an invasive insect that can be quite devastating to trees. They particularly like tree of heaven, which is an invasive species; it can often be the catalyst that brings in the moth and then it spreads onto other trees. Google 'spotted lantern fly tree of heaven' and you'll be able to find a load of resources.
 - The Zoning Board of Appeals will meet on August 11th. They have a request for a dimensional variance for a household on Buckingham between 12 and Edwards.

COUNCILMEMBER BAKER

- The Historical Committee meets next week's Tuesday, August 12th at 7:00 p.m. He said that he heard it's going to be a historic event.
- Our Downtown Development Authority meets on Wednesday, August 13th at 8:15 a.m. Stay tuned for developing news on that.
- For both of those, you can go to berkleyhistory.com and downtownberkley.com.
- It was Norman Vincent Pelee who once said, "To be successful is to be helpful, caring, and constructive to make everything and everyone you touch a little better."
 - August is National Wellness Month. An important part of being well of wellness is caring for others and caring about yourself as well. Being caring helps bridge divides and encourages empathy. This makes it easier to find common ground and reduce polarization when you find yourself in a climate of fear and intolerance. Let's just say acts of kindness and compassion create supportive environments, helping individuals feel valued and less isolated. This is crucial when negativity and hostility are widespread. And finally, demonstrating care inspires others to act with kindness, gradually shifting our culture away from denial and greed towards cooperation and respect.
- As always, please hug somebody you love.

MAYOR PRO TEM GAVIN

- Briefly for the Parks and Rec Advisory Board:
 - The final Berkley Beats of the Year will be Thursday at 7:00 p.m. at Oxford Park.
 - The next meeting of Parks and Rec will be August 7th at 7:00 p.m. at the Community Center.
- For the Library Board,
 - Great programming event upcoming: come learn about Detroit's dramatic journey from bankruptcy to rebirth with Gerald Rosen, author of The Grand Bargain, tomorrow, August 5th, at 6:30 p.m. No registration is necessary.
 - The next meeting of the Library Board will be August 20th at 7 p.m. at the Library.

CITY MANAGER VANVLECK

- No updates.

CITY ATTORNEY ANN CHRIST

- No updates.

MAYOR DEAN

- Welcomed PSO Hugh Williams; he's a recent graduate of the Livingston County Firefighter Training Academy and will start the Oakland Police Academy in a couple days and then he'll do his 3-week medical. Lots of hoops to jump through, but that's why we have the best in Berkley. She said that our PSOs are well-trained and professional. She reiterated the fact that we have a combined police and fire department; not only is that cost-saving, but each of the members of our Public Safety department have a ridiculous amount of training, which should make residents feel secure anyway. She said that she does.
- To the Public Services Department, she said that she just had to say nice job outside of City Hall. She said that she was here the day they were doing all the drainage stuff and it was 100° out and they were all smiling. Now to see it all finished and have those planters, it's just it's nice to drive up and see that we have that pride of place. This is a focal point in our community and she said that she thinks we're doing the best that we can.
- The next stop on the Mayor's Road Show will be at Naka Local on 12 Mile in August. Stay tuned on social media for the date for that; she said that she looks forward to visiting there.

ADJOURNMENT:

Councilmember Patterson moved to adjourn the Regular Meeting at 7:30 p.m.

Seconded by Councilmember Vilani

Ayes: Baker, Gavin, Hennen, Patterson, Vilani and Dean

Nays: None

Absent: Black

Motion Approved.

Bridget Dean, Mayor

ATTEST:

Victoria Mitchell, City Clerk

THE SPECIAL WORK SESSION OF THE FORTIETH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN WAS CALLED TO ORDER AT 5:30 PM ON MONDAY, AUGUST 8, 2025 BY MAYOR DEAN

PRESENT: Councilmember Steve Baker
Mayor Pro Tem Ross Gavin
Councilmember Dennis Hennen
Councilmember Gregory Patterson
Councilmember Jessica Vilani
Mayor Bridget Dean
ABSENT: Councilmember Clarence Black

OTHER STAFF PRESENT:
City Manager Crystal VanVleck
City Clerk Victoria Mitchell
Director of Communications Caitlin Flora

APPROVAL OF AGENDA
Councilmember Patterson moved to approve the Agenda
Seconded by Councilmember Vilani
Ayes: Gavin, Hennen, Patterson, Vilani, Baker and Dean
Nays: None
Absent: Black
Motion Approved.

PUBLIC COMMENT

None.

REGULAR AGENDA

DISCUSSION: Matter of discussing legal service proposals.

City Manager VanVleck opened the Work Session to discuss legal service proposals.

City Manager VanVleck said an RFP for legal services was posted in May, and the City received eight responses. All but one firm had municipal experience.

City Manager VanVleck stated that the goal of the work session is for council members to decide how many and who they would like to bring in for interviews, and then to conclude with next steps.

City Manager VanVleck would also like to discuss questions they would like to ask during the interview process. She said once the questions are determined, she will forward them to the City's human resource director.

City Manager VanVleck said the City's current legal services firm, Hafeli Staran & Christ, P.C., would automatically receive an interview invitation.

Councilmember Baker said in the past, the Council brought three to four firms in for interviews.

After the discussion, the consensus was to invite four firms in total for an interview.

City Manager VanVleck proceeded to review council members' scores previously submitted individually submitted via a rubric.

Weighted categories included on the rubric were:

- Prior Experience & Assigned Team (25%)
- Proposed Approach (20%)
- Firm Capacity (20%)
- Proposed Fees (20%)
- Overall (15%)

Other factors discussed included:

- Billing/cost
- Staffing
- Timeliness
- Location
- Communication
- Proactiveness/Environmental Scan
- Training/Seminars

The group discussed how to develop questions and how much time to allot for each question. They agreed that 20-30 minutes per interviewee seems appropriate.

Topics for possible questions included:

- More aggressive prosecution
- Finding creative legal solutions
- Ordinance creation
- Reliability and responsiveness
- Turnaround time
- Why should we choose your firm

A discussion took place regarding how to positively frame questions and how to select the order of the interviewees.

City Manager VanVleck said she would reach out to each firm and let them know the date and time once the Council votes on whom to invite.

The group discussed making a motion at the 7 p.m. Regular City Council meeting to invite the firms with the highest three scores for an interview along with the City's existing legal firm.

ADJOURNMENT:

Councilmember Patterson moved to adjourn the Special Meeting at 6:38 PM

Seconded by Councilmember Vilani

Ayes: Gavin, Hennen, Patterson, Vilani, Baker and Dean

Nays: None

Absent: Black

Motion Approved.

Bridget Dean, Mayor

ATTEST:

Victoria Mitchell, City Clerk

DRAFT



CITY OF BERKLEY
WARRANT LIST
#1413
JULY 2025

Check Date	Check #	Payee	Description	GL #	Amount
07/15/2025	78750	21ST CENTURY MEDIA - MICHIGAN	ADVERTISING	101-701-901-000	611.76
07/15/2025	78751	ACUITY SPECIALTY PRODUCTS, INC.	VEHICLE SUPPLIES	101-443-781-000	274.17
07/15/2025	78752	AFC INDUSTRIES, INC	VEHICLE SUPPLIES	101-443-781-000	13.85
07/15/2025	78753	AIRGAS USA, LLC	VEHICLE SUPPLIES	101-443-781-000	59.55
07/15/2025	78754	AIS CONSTRUCTION EQUIPMENT	EQUIPMENT	226-528-982-000	88,545.00
07/15/2025	78755	AMAZING ATHLETES OF METRO DETROIT	CONTRACTUAL SERVICES	208-821-818-000	480.00
07/15/2025	78756	AMAZON CAPITAL SERVICES	CITYWIDE SUPPLIES	101-172-728-001	29.82
			OPERATING SUPPLIES	101-228-732-000	84.58
			FURNITURE	101-265-981-000	74.98
			FURNITURE	101-265-981-000	70.51
			FURNITURE	101-265-981-000	143.00
			FURNITURE	101-265-981-000	209.66
			FURNITURE	101-265-981-000	73.98
			FURNITURE	101-265-981-000	36.62
			MAINTENANCE SUPPLIES - CITY HALL	101-267-776-101	44.99
			MAINTENANCE SUPPLIES - DPW	101-267-776-441	14.93
			UNIFORMS-CLEANING AND PURCHASES	101-325-744-000	99.99

			SUPPLIES	101-345-728-000	76.65
			SUPPLIES	101-345-728-000	25.19
			FIRE EQUIPMENT	101-345-979-000	939.65
			FIRE EQUIPMENT	101-345-979-000	795.31
			FIRE EQUIPMENT	101-345-979-000	110.00
			SCBA EQUIPMENT	101-345-991-005	2,366.05
			OFFICE SUPPLIES	101-441-728-000	19.75
			OFFICE SUPPLIES	101-441-728-000	3.25
			PROGRAM SUPPLIES	208-843-758-000	34.72
			OFFICE SUPPLIES	592-536-728-000	19.75
			OFFICE SUPPLIES	592-536-728-000	3.24
			TOOLS	592-536-787-000	9.49
			TOOLS	592-536-787-000	9.49
			EQUIPMENT	592-536-982-592	142.99
			EQUIPMENT	592-536-982-592	24.99
			EQUIPMENT	592-536-982-592	7.45
					<hr/> 5,471.03
07/15/2025	78757	VOID	** VOIDED **		** VOIDED **
07/15/2025	78758	APWA - MICHIGAN CHAPTER	PROFESSIONAL DEVELOPMENT	592-536-960-000	1,558.00
07/15/2025	78759	AT&T	TELEPHONE	101-228-853-000	896.93
			TELEPHONE	101-228-853-000	796.83
			TELEPHONE	208-751-853-000	161.00
			TELEPHONE	208-751-853-000	47.21
			TELEPHONE	208-751-853-000	41.94
					<hr/> 1,943.91
07/15/2025	78760	AT&T	CONTRACTUAL SERVICES	101-228-818-000	195.24
07/15/2025	78761	B T'S CONSTRUCTION, INC	BUILDING IMPROVEMENTS - PARKS	208-267-976-208	11,175.00
07/15/2025	78762	B&H PHOTO-VIDEO	CAR COMPUTERS	101-345-985-001	1,379.74
07/15/2025	78763	BALDWIN PUBLIC LIBRARY	LIBRARY COOP	101-790-828-000	30.40

07/15/2025	78764	BERKLEY AREA CHAMBER OF COMMERCE	MEMBERSHIPS AND DUES	101-101-803-000		347.00
07/15/2025	78765	BIG D LOCK CITY	SUPPLIES	101-345-728-000		1.89
07/15/2025	78766	BILLINGS LAWN EQUIPMENT	VEHICLE SUPPLIES	101-443-781-000	899.55	
			VEHICLE SUPPLIES	101-443-781-000	40.68	
						940.23
07/15/2025	78767	BREANNA YOUNG	CONTRACTUAL SERVICES	208-845-818-000		374.50
07/15/2025	78768	BS & A SOFTWARE	COMPUTER SOFTWARE	101-191-986-000	2,227.00	
			COMPUTER SOFTWARE	101-745-986-000	3,520.00	
						5,747.00
07/15/2025	78769	BUSINESS ORIENTED SOFTWARE SOLUTION	COMPUTER SOFTWARE	592-536-986-000		2,100.00
07/15/2025	78770	CADILLAC ASPHALT, LLC	ROAD SUPPLIES	202-464-782-000	96.87	
			ROAD SUPPLIES	203-464-782-000	41.51	
						138.38
07/15/2025	78771	CAMELOT CLEANERS	PRISONER BOARD	101-345-753-000		110.50
07/15/2025	78772	CARDCONNECT	CONTRACTUAL SERVICES	208-751-818-000		25.00
07/15/2025	78773	CARLISLE / WORTMAN	CONSULTANT	101-701-817-000	602.50	
			CONSULTANT	101-701-817-000	182.50	
			CONSULTANT	101-701-817-000	375.00	
						1,160.00
07/15/2025	78774	Carson Pietilla	BSP24-0001 - PBSP-0001	101-000-283-000		50.00

07/15/2025	78775	CHALLENGE ISLAND - OAKLAND CO EAST	CONTRACTUAL SERVICES	208-754-818-000	882.00
07/15/2025	78776	CHARLAINE STEVENSON	TUITION REIMBURSEMENT	101-172-958-000	3,080.99
07/15/2025	78777	CINTAS	BUILDING MAINTENANCE - CITY HALL	101-267-931-101	93.75
			BUILDING MAINTENANCE - CITY HALL	101-267-931-101	313.47
					407.22
07/15/2025	78778	CINTAS	CONTRACTUAL SERVICES	208-751-818-000	176.77
07/15/2025	78779	CITY OF BERKLEY	CONTRACTUAL SERVICES - PARKING AGREEMENT	101-441-818-125	** VOIDED **
07/15/2025	78780	CLEARVIEW AI, INC	DATA PROCESSING	101-345-814-000	6,495.00
07/15/2025	78781	CMP DISTRIBUTORS, INC	UNIFORMS-CLEANING & PURCHASES	101-345-744-000	550.00
07/15/2025	78782	CMV LANDSCAPE & EQUIPMENT COMPANY	CONTRACTUAL SERVICES	202-468-818-000	1,900.00
			CONTRACTUAL SERVICES	203-468-818-000	2,458.00
			CONTRACTUAL SERVICES	592-536-818-000	1,136.50
			CONTRACTUAL SERVICES	592-536-818-000	1,048.00
			CONTRACTUAL SERVICES	592-536-818-000	2,900.00
			CONTRACTUAL SERVICES	592-536-818-000	275.00
			CONTRACTUAL SERVICES	592-536-818-000	1,749.00
			CONTRACTUAL SERVICES	592-536-818-000	2,244.00
			CONTRACTUAL SERVICES	592-536-818-000	1,703.00
			CONTRACTUAL SERVICES	592-536-818-000	1,287.00
			CONTRACTUAL SERVICES	592-536-818-000	1,450.00
			CONTRACTUAL SERVICES	592-536-818-000	50.40
			CONTRACTUAL SERVICES	592-536-818-000	78.40
			CONTRACTUAL SERVICES	592-536-818-000	84.00
			CONTRACTUAL SERVICES	592-536-818-000	112.00
			CONTRACTUAL SERVICES	592-536-818-000	85.40
			CONTRACTUAL SERVICES	592-536-818-000	84.00
			CONTRACTUAL SERVICES	592-536-818-000	280.00
			CONTRACTUAL SERVICES	592-536-818-000	221.20

			CONTRACTUAL SERVICES	592-536-818-000	140.00
			CONCRETE REPAIR	592-536-982-000	14,098.00
					33,383.90
07/15/2025	78783	VOID	** VOIDED **		** VOIDED **
07/15/2025	78784	CONTRACTORS CLOTHING CO.	UNIFORMS	202-464-744-000	236.93
			UNIFORMS	592-537-744-000	146.39
					383.32
07/15/2025	78785	CONTRACTORS CONNECTION	PROGRAM SUPPLIES	208-843-758-000	281.70
07/15/2025	78786	Coy Construction Inc	BBB23-0073 - PB23-0341	101-000-283-000	75.00
07/15/2025	78787	CUMMINS SALES AND SERVICE	VEHICLE SUPPLIES	101-443-781-000	2,290.20
07/15/2025	78788	CYNERGY PRODUCTS	VEHICLE MAINTENANCE	101-345-939-000	991.00
07/15/2025	78789	DEALER AUTO PARTS SALES	VEHICLE SUPPLIES	101-443-781-000	822.08
07/15/2025	78790	DEMCO	PROGRAM SUPPLIES	101-790-758-000	85.96
07/15/2025	78791	DENITA WALKER	BOOKS / PERIODICALS	101-790-731-000	120.00
07/15/2025	78792	DURST LUMBER & ACE HARDWARE	VEHICLE SUPPLIES	101-443-781-000	8.38
			PROGRAM SUPPLIES	202-475-758-000	2.27
			PROGRAM SUPPLIES	203-475-758-000	5.31
			PROGRAM SUPPLIES	226-528-758-000	31.99
			EQUIPMENT	592-536-982-592	21.98
			EQUIPMENT	592-536-982-592	66.94
			EQUIPMENT	592-536-982-592	15.99
			EQUIPMENT	592-536-982-592	12.58
					165.44

07/15/2025	78793	ELISABETH CONGER	PROGRAM SUPPLIES-CONTRIBUTIONS - LIBRA	101-790-758-005		200.00
07/15/2025	78794	ERC-LED, LLC	UTILITIES - LED CONVERSION	101-265-920-265		4,170.00
07/15/2025	78795	FERGUSON WATERWORKS #3386	EQUIPMENT	592-536-982-592		366.67
07/15/2025	78796	FIRE DEFENSE EQUIPMENT COMPANY	MAINTENANCE SUPPLIES - PUB SAFETY	101-267-776-345		43.96
07/15/2025	78797	FIRST ADVANTAGE OCCUPATIONAL HEALTH	MEDICAL EXPENSES	101-441-835-000		146.23
			MEDICAL EXPENSES	592-536-835-000		146.22
						292.45
07/15/2025	78798	FRANKS LANDSCAPING & SUPPLIES LLC.	FLOWER BASKET PROGRAM	248-729-818-200		5,469.46
07/15/2025	78799	GALLAGHER BENEFIT SERVICES, INC.	CONTRACTUAL SERVICES	101-172-818-000		414.75
07/15/2025	78800	GIA Cement	BBB24-0030 - PBDP24-0005	101-000-283-000		75.00
07/15/2025	78801	GRAINGER	VEHICLE SUPPLIES	101-443-781-000		139.16
07/15/2025	78802	GROSSE POINTE HOME SERVICES LLC	BBD24-0014 - PBRA24-0063	101-000-283-000		500.00
07/15/2025	78803	GUNNERS METERS & PARTS INC.	EQUIPMENT	592-536-982-592		546.00
			EQUIPMENT	592-536-982-592		478.00
						1,024.00
07/15/2025	78804	HAFELI, STARAN, & CHRIST, P.C.	CITY ATTORNEY	101-266-825-000		11,630.00
07/15/2025	78805	HART INTERCIVIC	STATIONARY	101-215-729-000		6,754.00

07/15/2025	78806	HENRY FORD HEALTH SYSTEM	CONSULTANT	101-191-817-000	725.00
07/15/2025	78807	HUBBELL, ROTH & CLARK	PROJECT ESCROW ENGINEERING IVY	101-000-283-220	131.12
07/15/2025	78808	HUNT SIGN CO LTD	CONTRACTUAL SERVICES	592-536-818-000	737.50
07/15/2025	78809	HYDROCORP	CROSS CONNECTIONS	592-536-822-000	1,769.00
07/15/2025	78810	INTERSTATE BILLING SERVICE	VEHICLE SUPPLIES	101-443-781-000	110.08
			VEHICLE SUPPLIES	101-443-781-000	795.35
					905.43
07/15/2025	78811	J.H. HART URBAN FORESTRY	CONTRACTUAL SERVICES	202-468-818-000	4,478.24
			CONTRACTUAL SERVICES	202-468-818-000	1,047.56
			CONTRACTUAL SERVICES	203-468-818-000	1,919.24
			CONTRACTUAL SERVICES	203-468-818-000	2,444.31
					9,889.35
07/15/2025	78812	JACK DOHENY COMPANY	VEHICLE MAINTENANCE	592-536-939-000	276.08
07/15/2025	78813	JACK DOHENY COMPANY	VEHICLE MAINTENANCE	592-536-939-000	152.62
07/15/2025	78814	JACK DOHENY COMPANY	VEHICLE SUPPLIES	101-443-781-000	262.50
07/15/2025	78815	JODI OCONNELL	YOUTH CAMP	208-001-626-112	1,650.00
07/15/2025	78816	JUSTIFACTS CREDENTIAL VERIFICATION	CONTRACTUAL SERVICES	101-191-818-000	422.27
07/15/2025	78817	KANOPY, INC.	BOOKS / PERIODICALS	101-790-731-000	249.05

07/15/2025	78818	KIMBALL MIDWEST	VEHICLE SUPPLIES	101-443-781-000	72.50
			VEHICLE SUPPLIES	101-443-781-000	182.78
					255.28
07/15/2025	78819	KONICA MINOLTA BUSINESS SOLUTIONS	CONTRACTUAL SERVICES	101-790-818-000	96.11
07/15/2025	78820	LARRY'S WELDING SUPPLY	VEHICLE SUPPLIES	101-443-781-000	62.65
07/15/2025	78821	LGC GLOBAL ENERGY FM, LLC	CUSTODIAL SERVICES - CITY HALL	101-267-811-101	919.40
			CUSTODIAL SERVICES - LIBRARY	101-267-811-271	2,268.85
			CUSTODIAL SERVICES - PUB SAFETY	101-267-811-345	1,711.71
			CUSTODIAL SERVICES - DPW	101-267-811-441	282.81
			CUSTODIAL SERVICES - PARKS	208-267-811-208	1,386.49
					6,569.26
07/15/2025	78822	MAIN'S LANDSCAPE SUPPLY	PROGRAM SUPPLIES	202-471-758-000	31.61
			PROGRAM SUPPLIES	203-471-758-000	73.77
					105.38
07/15/2025	78823	MATTIE STEWART	CONTRACTUAL SERVICES	208-845-818-000	665.00
07/15/2025	78824	MCGRATH ELECTRIC, LLC	BUILDING MAINTENANCE - LIBRARY	101-267-931-271	750.00
07/15/2025	78825	MCKENNA	CONTRACTUAL INSPECTIONS	101-745-822-003	19,657.43
07/15/2025	78826	METRO PUMP SERVICE	FUEL & OIL	101-441-751-000	515.00
07/15/2025	78827	MICHAEL MOSCHELLI	UNIFORMS-CLEANING AND PURCHASES	101-325-744-000	243.75
07/15/2025	78828	MICHIGAN ASSOC. OF CHIEFS OF POLICE	PROFESSIONAL DEVELOPMENT	101-345-960-000	1,000.00

07/15/2025	78829	MICHIGAN GRAPHICS & AWARDS	GAZEBO	101-000-301-000	1,060.00
			OPERATING SUPPLIES	101-270-732-000	20.00
					1,080.00
07/15/2025	78830	MICHIGAN GREEN INDUSTRY ASSOCIATION	MEMBERSHIPS	101-441-803-000	299.00
07/15/2025	78831	MICHIGAN LIBRARY ASSOC.	MEMBERSHIPS	101-790-803-000	620.00
07/15/2025	78832	MICHIGAN STATE POLICE	CONTRACTUAL SERVICES	101-345-818-000	60.00
07/15/2025	78833	MIDWEST GLASS & SCREEN	BUILDING MAINTENANCE - CITY HALL	101-267-931-101	721.85
07/15/2025	78834	MIDWEST TAPE	DOWNLOADABLE CONTENT	101-790-731-001	416.52
07/15/2025	78835	MISDU	PAYROLL DEDUCTIONS	101-000-231-000	82.99
			PAYROLL DEDUCTIONS	101-000-231-000	542.76
			PAYROLL DEDUCTIONS	101-000-231-000	105.98
			PAYROLL DEDUCTIONS	101-000-231-000	565.75
					1,297.48
07/15/2025	78836	MORBARK, LLC	VEHICLE SUPPLIES	101-443-781-000	140.92
			VEHICLE SUPPLIES	101-443-781-000	151.96
			VEHICLE SUPPLIES	101-443-781-000	253.85
					546.73
07/15/2025	78837	MOTOROLA SOLUTIONS, INC.	RADIO MAINTENANCE	101-345-851-000	306.02
			FURNITURE	101-345-981-000	2,411.60
					2,717.62
07/15/2025	78838	MSTS RECEIVABLES LLC	EQUIPMENT	592-536-982-592	109.98
07/15/2025	78839	NATIONAL TRAILS	CONTRACTUAL SERVICES	208-754-818-000	420.00
			CONTRACTUAL SERVICES	208-754-818-000	525.00

					945.00
07/15/2025	78840	NELSON BROTHERS SEWER & PLUMBING	BUILDING MAINTENANCE - LIBRARY	101-267-931-271	155.00
			BUILDING MAINTENANCE - PUB SAFETY	101-267-931-345	155.00
					310.00
07/15/2025	78841	NYE UNIFORM	UNIFORMS-CLEANING & PURCHASES	101-345-744-000	1,302.80
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	409.50
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	72.00
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	536.50
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	217.50
			UNIFORMS-CLEANING & PURCHASES	101-430-744-000	53.50
					2,591.80
07/15/2025	78842	O'REILLY AUTOMOTIVE, INC.	VEHICLE MAINTENANCE - DPW	101-345-939-002	163.02
			VEHICLE SUPPLIES	101-443-781-000	1,097.67
			TOOLS	101-443-787-000	21.99
			PROFESSIONAL DEVELOPMENT	101-443-960-000	35.00
			VEHICLE MAINTENANCE	211-755-939-000	117.68
					1,435.36
07/15/2025	78843	OAKLAND COUNTY	CONTRACTUAL SERVICES	101-191-818-000	131,311.41
			BULK SEWAGE	592-536-927-000	94,052.07
			STORM FLOW	592-537-927-000	170,435.17
					395,798.65
07/15/2025	78844	OAKLAND COUNTY TREASURER	PROPERTY TAXES - CHARGEBACKS	248-001-402-990	2,663.76
07/15/2025	78845	ORKIN	BUILDING MAINTENANCE - CITY HALL	101-267-931-101	350.00
07/15/2025	78846	ORKIN	PEST CONTROL	248-729-818-207	75.00
07/15/2025	78847	ORKIN	BUILDING MAINTENANCE - CITY HALL	101-267-931-101	60.00

07/15/2025	78848	ORKIN	PEST CONTROL	248-729-818-207	75.00
07/15/2025	78849	ORKIN	BUILDING MAINTENANCE - PUB SAFETY	101-267-931-345	864.00
07/15/2025	78850	P. A. MORRIS COMPANY	SECRETARIAL SERVICES	248-722-818-205	150.00
07/15/2025	78851	PITNEY BOWES GLOBAL FINANCIAL SERV.	OFFICE EQUIPMENT RENTAL	101-265-946-000	799.14
07/15/2025	78852	PITNEY BOWES INC.	OFFICE SUPPLIES	101-265-728-000	215.78
			OFFICE EQUIPMENT RENTAL	101-265-946-000	9.99
			POSTAGE-PRINTING-MAILING	592-536-730-000	70.20
					295.97
07/15/2025	78853	POMP'S TIRE SERVICE, INC.	VEHICLE MAINTENANCE - DPW	101-345-939-002	254.00
			VEHICLE SUPPLIES	101-443-781-000	357.54
					611.54
07/15/2025	78854	POWER BRAKE AND SPRING SERVICE CO	VEHICLE SUPPLIES	101-443-781-000	62.48
			VEHICLE SUPPLIES	101-443-781-000	539.96
					602.44
07/15/2025	78855	POWERDMS, INC.	DATA PROCESSING	101-345-814-000	22,250.00
07/15/2025	78856	QUANTUM SERVICES GROUP, LLC	CONTRACTUAL SERVICES	101-228-818-000	1,642.00
07/15/2025	78857	RAD HATTER MARKETING	CONTRACTUAL SERVICES	248-726-818-000	4,200.00
			CONTRACTUAL SERVICES	248-726-818-000	3,387.00
			ADVERTISING/MARKETING	248-726-901-000	813.00
					8,400.00
07/15/2025	78858	RAL LAWN & SHRUB CARE	PROGRAM SUPPLIES	509-758-758-000	632.80

07/15/2025	78859	RC TELCOM LLC	OPERATING SUPPLIES	101-790-732-000	2,911.97
07/15/2025	78860	RICHARD A. DAUCH	Refuse, Res.	226-001-672-001	75.65
			Storm Water	592-001-656-002	364.65
			Water	592-001-656-002	354.83
			RTS	592-001-656-002	118.37
					913.50
07/15/2025	78861	RICHARD RZECZKOWSKI	MEDICAL EXPENSES	592-536-835-000	142.00
07/15/2025	78862	RKA PETROLEUM COS, INC	INVENTORY - FUEL & OIL	101-000-110-002	1,530.45
			INVENTORY - FUEL & OIL	101-000-110-002	16,931.10
					18,461.55
07/15/2025	78863	ROAD COMMISSION FOR OAKLAND CO	EQUIPMENT MAINTENANCE	202-475-933-000	551.43
			EQUIPMENT MAINTENANCE	203-475-933-000	61.27
					612.70
07/15/2025	78864	Roma Cement Co	BS24-0009 - PBRA24-0092	101-000-283-000	200.00
07/15/2025	78865	ROYAL OAK FORD	VEHICLE MAINTENANCE - DPW	101-345-939-002	117.30
07/15/2025	78866	SAM W. PURDY	CONTRACTUAL SERVICES	208-845-818-000	88.20
07/15/2025	78867	SAMUEL SUBIA	CONTRACTUAL SERVICES	208-803-818-000	577.50
07/15/2025	78868	Sean McNiff & Trisha Turner	BBB23-0002 - PB23-0021	101-000-283-000	75.00
07/15/2025	78869	SEAN MCNIFF & TRISHA TURNER	BUILDING PERMITS	101-001-478-000	140.00
07/15/2025	78870	SEHI COMPUTER PRODUCTS	SOFTWARE MAINT AND SUBSCRIPTIONS	101-228-760-000	3,600.00

07/15/2025	78871	SHERWIN WILLIAMS COMPANY	PROGRAM SUPPLIES	202-475-758-000	111.87
			PROGRAM SUPPLIES	202-475-758-000	189.59
			PROGRAM SUPPLIES	203-475-758-000	261.03
			PROGRAM SUPPLIES	203-475-758-000	442.37
					<hr/> 1,004.86
07/15/2025	78872	SHIFMAN FOURNIER	LEGAL SERVICES - GENERAL LIABILITY	101-266-826-000	7,524.00
07/15/2025	78873	SITEONE LANDSCAPE SUPPLY, LLC	PROGRAM SUPPLIES	509-758-758-000	90.28
			PROGRAM SUPPLIES	509-758-758-000	484.58
					<hr/> 574.86
07/15/2025	78874	SOCRRA	PROGRAM SUPPLIES	226-528-758-000	630.00
			CONTRACTUAL SERVICES	226-528-818-000	34,383.52
			TRASH DISPOSAL	226-528-818-003	22,484.48
					<hr/> 57,498.00
07/15/2025	78875	SOCWA	BULK WATER	592-536-926-000	85,443.82
07/15/2025	78876	STAPLES	OFFICE SUPPLIES	101-790-728-000	163.80
07/15/2025	78877	Stewart & Sons Concrete	BS25-0009 - PZC25-0061	101-000-283-000	200.00
07/15/2025	78878	SWANK MOTION PICTURES, INC.	CONTRACTUAL SERVICES	208-844-818-000	525.00
07/15/2025	78879	T-MOBILE	BOOKS / PERIODICALS	101-790-731-000	287.00
07/15/2025	78880	TALEWISE	PROGRAM SUPPLIES-CONTRIBUTIONS - LIBRA	101-790-758-005	400.00
07/15/2025	78881	TARGETSOLUTIONS LEARNING LLC	DATA PROCESSING	101-345-814-000	2,957.00
			DATA PROCESSING	101-345-814-000	831.05
					<hr/> 3,788.05

07/15/2025	78882	TERMINAL SUPPLY CO	VEHICLE SUPPLIES	101-443-781-000	66.80
07/15/2025	78883	TONIES US, INC	PROGRAM SUPPLIES-CONTRIBUTIONS - LIBRA	101-790-758-005	1,008.00
07/15/2025	78884	TRANSUNION RISK AND ALTERNATIVE	MEMBERSHIPS	101-345-803-000	110.00
07/15/2025	78885	TRUCK & TRAILER SPECIALTIES, INC.	VEHICLE SUPPLIES	101-443-781-000	133.02
07/15/2025	78886	US Concrete Inc	BS25-0005 - PBRA25-0054	101-000-283-000	200.00
07/15/2025	78887	VERIZON WIRELESS SERVICES, LLC	CONTRACTUAL SERVICES	101-345-818-000	75.00
07/15/2025	78888	VESCO OIL CORPORATION	FUEL & OIL	101-441-751-000	964.45
07/15/2025	78889	VITAL RECORDS CONTROL	BUILDING MAINTENANCE - CITY HALL	101-267-931-101	61.37
			BUILDING MAINTENANCE - CITY HALL	101-267-931-101	58.00
					119.37
07/15/2025	78890	WAGeworks, INC	CONSULTANT	101-191-817-000	100.00
07/15/2025	78891	WINDER POLICE EQUIPMENT	VEHICLE MAINTENANCE	101-345-939-000	300.00
			VEHICLE MAINTENANCE	101-345-939-000	1,265.00
			FIRE TRUCK MAINTENANCE	101-345-939-001	3,816.89
			FIRE TRUCK MAINTENANCE	101-345-939-001	3,391.80
			VEHICLES	101-345-985-000	2,583.00
			VEHICLES	101-345-985-000	3,041.79
			VEHICLES	101-345-985-000	3,075.29
			VEHICLES	101-345-985-000	2,641.40
			VEHICLES	101-345-985-000	3,250.00
			VEHICLES	101-345-985-000	3,845.00
			VEHICLES	101-345-985-000	2,158.10
			VEHICLES	101-345-985-000	2,564.60

			VEHICLES	101-345-985-000	2,569.60
			VEHICLES	101-345-985-000	3,291.00
			VEHICLES	101-345-985-000	3,543.20
			VEHICLES	101-345-985-000	2,463.47
			VEHICLES	101-345-985-000	2,832.45
			VEHICLES	101-345-985-000	2,402.49
			VEHICLES	101-345-985-000	3,510.00
					52,545.08
07/15/2025	78892	WINDSTREAM	CONTRACTUAL SERVICES	101-228-818-000	744.42
07/15/2025	78893	WOW! BUSINESS	CONTRACTUAL SERVICES	101-228-818-000	736.06
07/25/2025	78894	CITY OF BERKLEY	CONTRACTUAL SERVICES - PARKING AGREEMENT	101-441-818-125	428.64
07/31/2025	78895	ACUITY SPECIALTY PRODUCTS, INC.	VEHICLE SUPPLIES	101-443-781-000	119.04
07/31/2025	78896	ADN ADMINISTRATORS, INC.	CONSULTANT	101-191-817-000	1,092.00
			CONSULTANT	101-191-817-000	2,324.00
					3,416.00
07/31/2025	78897	ALEXANDER BUCKHEIM	CONTRACTUAL SERVICES	208-821-818-000	150.00
			CONTRACTUAL SERVICES	208-821-818-000	150.00
					300.00
07/31/2025	78898	ALICE BEARD	CONTRACTUAL SERVICES	208-821-818-000	100.00
07/31/2025	78899	All About Plumbing	BBP25-0010 - PUT25-0017	101-000-283-000	4,769.00
07/31/2025	78900	ALLISON KROPF	CONTRACTUAL SERVICES	208-821-818-000	245.00
07/31/2025	78901	ALPHA PSYCHOLOGICAL SERVICES	PUBLIC SAFETY MEDICAL EXPENSES	101-345-835-000	1,590.00
			PUBLIC SAFETY MEDICAL EXPENSES	101-345-835-000	795.00

					2,385.00
07/31/2025	78902	ALTA CONSTRUCTION EQUIPMENT LLC	VEHICLE SUPPLIES	101-443-781-000	1,165.23
07/31/2025	78903	AMAZON CAPITAL SERVICES	CITYWIDE SUPPLIES	101-172-728-001	25.99
			OFFICE SUPPLIES	101-228-728-000	17.54
			EQUIPMENT SUPPLIES	101-228-778-000	119.97
			EQUIPMENT SUPPLIES	101-228-778-000	7.98
			EQUIPMENT SUPPLIES	101-228-778-000	26.43
			MAINTENANCE SUPPLIES - CITY HALL	101-267-776-101	4.99
			UNIFORMS	101-305-744-000	79.00
			OFFICE SUPPLIES	101-441-728-000	9.98
			OFFICE SUPPLIES	101-441-728-000	10.00
			OFFICE SUPPLIES	101-441-728-000	4.22
			OFFICE SUPPLIES	101-441-728-000	9.06
			VEHICLE SUPPLIES	101-443-781-000	45.99
			VEHICLE SUPPLIES	101-443-781-000	6.74
			VEHICLE SUPPLIES	101-443-781-000	20.22
			PROGRAM SUPPLIES	203-468-758-000	365.93
			OFFICE SUPPLIES	592-536-728-000	9.99
			OFFICE SUPPLIES	592-536-728-000	4.22
			OFFICE SUPPLIES	592-536-728-000	9.06
			CONTRACTUAL SERVICES	592-536-818-000	99.56
			CONTRACTUAL SERVICES	592-536-818-000	17.99
			EQUIPMENT	592-536-982-592	48.21
			EQUIPMENT	592-536-982-592	313.00
			EQUIPMENT	592-536-982-592	147.10
			EQUIPMENT	592-536-982-592	159.90
					1,563.07
07/31/2025	78904	VOID	** VOIDED **		** VOIDED **
07/31/2025	78905	AMERICAN PUBLIC WORKS ASSOC.	MEMBERSHIPS	101-441-803-000	919.00
07/31/2025	78906	APWA, MICHIGAN CHAPTER - MPSI	PROFESSIONAL DEVELOPMENT	592-536-960-000	825.00
			PROFESSIONAL DEVELOPMENT	592-536-960-000	825.00
			PROFESSIONAL DEVELOPMENT	592-536-960-000	825.00
					2,475.00

07/31/2025	78907	B&H PHOTO-VIDEO	CABLE PRODUCTION	101-250-815-000	269.10
07/31/2025	78908	BIG D LOCK CITY	EQUIPMENT	592-536-982-592	100.00
07/31/2025	78909	BILLINGS LAWN EQUIPMENT	VEHICLE SUPPLIES	101-443-781-000	132.36
			VEHICLE SUPPLIES	101-443-781-000	217.98
			VEHICLE SUPPLIES	101-443-781-000	66.18
			VEHICLE SUPPLIES	101-443-781-000	49.48
					<hr/> 466.00
07/31/2025	78910	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH CARE-BC/BS RETIREE-MED ADVANTAGE	101-254-716-600	879.62
			HEALTH CARE-BC/BS RETIREE-MED ADVANTAGE	101-355-716-600	3,078.67
					<hr/> 3,958.29
07/31/2025	78911	BRENDEL'S SEPTIC TANK SERVICE, LLC	CONTRACTUAL SERVICES	208-751-818-000	155.00
			CONTRACTUAL SERVICES	208-751-818-000	175.00
			CONTRACTUAL SERVICES	208-751-818-000	145.00
			CONTRACTUAL SERVICES	208-751-818-000	620.00
			CONTRACTUAL SERVICES	208-751-818-000	145.00
			CONTRACTUAL SERVICES	208-751-818-000	145.00
			CONTRACTUAL SERVICES	208-751-818-000	155.00
					<hr/> 1,540.00
07/31/2025	78912	BROOKE DEBELL	CONTRACTUAL SERVICES	208-821-818-000	75.00
07/31/2025	78913	BRUCE HIMICK	PROFESSIONAL DEVELOPMENT	592-536-960-000	70.00
07/31/2025	78914	BRUNO ROCHON	CONTRACTUAL SERVICES	208-821-818-000	112.50
07/31/2025	78915	BS& A SOFTWARE	SOFTWARE MAINT AND SUBSCRIPTIONS	101-253-760-000	1,500.00
07/31/2025	78916	CADILLAC ASPHALT, LLC	ROAD SUPPLIES	202-464-782-000	98.80

			ROAD SUPPLIES	202-464-782-000	96.21
			ROAD SUPPLIES	202-464-782-000	364.20
			ROAD SUPPLIES	202-464-782-000	494.65
			ROAD SUPPLIES	203-464-782-000	42.34
			ROAD SUPPLIES	203-464-782-000	41.24
			ROAD SUPPLIES	203-464-782-000	156.09
			ROAD SUPPLIES	203-464-782-000	212.00
					<hr/>
					1,505.53
07/31/2025	78917	CARL JOHNSON	MEMBERSHIPS AND DUES	101-191-803-000	200.00
			MEMBERSHIPS AND DUES	101-191-803-000	380.00
					<hr/>
					580.00
07/31/2025	78918	CBTS	OPERATING SUPPLIES	101-228-732-000	232.45
			SOFTWARE MAINT AND SUBSCRIPTIONS	101-228-760-000	1,350.00
			CONTRACTUAL SERVICES	101-228-818-000	330.00
					<hr/>
					1,912.45
07/31/2025	78919	CDW GOVERNMENT, INC.	SOFTWARE MAINT AND SUBSCRIPTIONS	101-228-760-000	6,106.44
07/31/2025	78920	CHESS WIZARDS INC.	CONTRACTUAL SERVICES	208-821-818-000	410.20
07/31/2025	78921	Christopher Enright	BSPEB22-0002	101-000-283-371	806.22
07/31/2025	78922	CHRISTOPHER GREY REMODELING &	BUILDING IMPROVEMENTS - DPW	101-267-976-441	2,800.00
07/31/2025	78923	CINTAS	BUILDING MAINTENANCE - CITY HALL	101-267-931-101	313.47
07/31/2025	78924	CINTAS	MAINTENANCE SUPPLIES - DPW	101-267-776-441	44.03
07/31/2025	78925	CIVICPLUS	CONSULTANT	101-215-817-000	3,520.30
			COMPUTER SOFTWARE	101-215-986-000	8,000.00
					<hr/>
					11,520.30

07/31/2025	78926	CMV LANDSCAPE & EQUIPMENT COMPANY	CONTRACTUAL SERVICES	592-536-818-000	78.40
			CONTRACTUAL SERVICES	592-536-818-000	67.20
			CONTRACTUAL SERVICES	592-536-818-000	179.20
			CONTRACTUAL SERVICES	592-536-818-000	182.00
			CONTRACTUAL SERVICES	592-536-818-000	352.80
			CONTRACTUAL SERVICES	592-536-818-000	112.00
			CONTRACTUAL SERVICES	592-536-818-000	106.40
			CONTRACTUAL SERVICES	592-536-818-000	56.00
			CONTRACTUAL SERVICES	592-536-818-000	2,769.00
			CONTRACTUAL SERVICES	592-536-818-000	1,480.00
			CONTRACTUAL SERVICES	592-536-818-000	254.80
			CONTRACTUAL SERVICES	592-536-818-000	196.00
			CONCRETE REPAIR	592-536-982-000	4,347.00
			CONCRETE REPAIR	592-536-982-000	140.00
			CONCRETE REPAIR	592-536-982-000	882.00
					11,202.80
07/31/2025	78927	CONTRACTORS CLOTHING CO.	UNIFORMS	203-464-744-000	213.42
			UNIFORMS	226-528-744-000	289.69
			UNIFORMS	592-536-744-000	135.00
			UNIFORMS	592-537-744-000	147.14
					785.25
07/31/2025	78928	CONTRACTORS CONNECTION	PROGRAM SUPPLIES	202-464-758-000	52.50
			PROGRAM SUPPLIES	203-464-758-000	22.50
			PROGRAM SUPPLIES	208-843-758-000	146.00
			TOOLS	592-536-787-000	280.05
			EQUIPMENT	592-536-982-592	75.00
					576.05
07/31/2025	78929	CUMMINS SALES AND SERVICE	TOOLS	101-443-787-000	840.00
			VEHICLE MAINTENANCE	592-536-939-000	53.88
					893.88
07/31/2025	78930	DEALER AUTO PARTS SALES	VEHICLE MAINTENANCE - DPW	101-345-939-002	1,157.00
			FUEL & OIL	101-441-751-000	95.76
					1,252.76

07/31/2025	78931	DELANG FLUID POWER, INC.	VEHICLE SUPPLIES	101-443-781-000	330.38
07/31/2025	78932	DURST LUMBER & ACE HARDWARE	PROGRAM SUPPLIES	202-475-758-000	5.40
			PROGRAM SUPPLIES	203-475-758-000	12.59
			MAINTENANCE SUPPLIES - PARKS	208-267-776-208	3.44
			EQUIPMENT SUPPLIES	208-751-778-000	11.98
			EQUIPMENT	592-536-982-592	6.99
			EQUIPMENT	592-536-982-592	9.99
			EQUIPMENT	592-536-982-592	92.40
			EQUIPMENT	592-536-982-592	2.99
			EQUIPMENT	592-536-982-592	7.96
					153.74
07/31/2025	78933	EJ USA, INC.	EQUIPMENT	592-536-982-592	2,354.99
07/31/2025	78934	ELISABETH CONGER	RENTED MATERIALS	101-790-978-001	147.14
07/31/2025	78935	EMPCO, INC.	PROFESSIONAL DEVELOPMENT	101-345-960-000	7,160.00
07/31/2025	78936	ERC-LED, LLC	UTILITIES - LED CONVERSION	101-265-920-265	4,170.00
07/31/2025	78937	EVELYN WATTS	CONTRACTUAL SERVICES	208-821-818-000	280.00
07/31/2025	78938	FERGUSON WATERWORKS #3386	EQUIPMENT	592-536-982-592	577.04
			EQUIPMENT	592-536-982-592	619.60
					1,196.64
07/31/2025	78939	FIRE DEFENSE EQUIPMENT COMPANY	MAINTENANCE SUPPLIES - PUB SAFETY	101-267-776-345	67.00
			MAINTENANCE SUPPLIES - DPW	101-267-776-441	81.00
			BUILDING MAINTENANCE - DPW	101-267-931-441	58.45
					206.45
07/31/2025	78940	FRONT LINE SERVICES, INC.	FIRE GEAR	101-345-744-002	2,650.95

			FIRE GEAR	101-345-744-002	20,410.95
			FIRE EQUIPMENT	101-345-979-000	2,569.95
					<hr/> 25,631.85
07/31/2025	78941	GEORGE STENCEL	CONTRACTUAL SERVICES	208-843-818-000	1,200.00
07/31/2025	78942	GFL ENVIRONMENTAL SERVICES USA INC.	FUEL & OIL	101-441-751-000	130.57
07/31/2025	78943	GRACE BURNHAM	CONTRACTUAL SERVICES	208-821-818-000	125.00
07/31/2025	78944	GREAT LAKES WATER AUTHORITY	NONRESIDENTIAL SURCHARGE	592-536-928-000	3,307.08
07/31/2025	78945	Greenfield Trust	BBD24-0002 - PCA24-0001	101-000-283-000	500.00
07/31/2025	78946	Greenfield Trust	BBA23-0192 - PB23-0349	101-000-283-000	50.00
07/31/2025	78947	GUNNERS METERS & PARTS INC.	EQUIPMENT	592-536-982-592	57.50
			EQUIPMENT	592-536-982-592	400.00
					<hr/> 457.50
07/31/2025	78948	HARTWELL CEMENT CO.	CDBG EXPENSES-PROGRAM YEAR 2023-2024	275-902-818-046	41,750.59
07/31/2025	78949	HUBBELL, ROTH & CLARK	ENGINEERING	202-464-821-010	486.42
			ENGINEERING	202-464-821-010	355.26
			ENGINEERING	202-464-821-010	1,554.39
			BUILDING IMPROVEMENTS - PARKS	208-267-976-208	1,198.22
			BUILDING IMPROVEMENTS - PARKS	208-267-976-208	335.68
			CDBG EXPENSES-PROGRAM YEAR 2023-2024	275-902-818-046	4,476.17
			ENGINEER - ROAD PROJECT	443-901-821-000	2,826.12
			ENGINEER - ROAD PROJECT	443-901-821-000	1,305.45
			ENGINEER - ROAD PROJECT	443-901-821-000	5,315.68
			ENGINEER - ROAD PROJECT	443-901-821-000	2,838.44
			ENGINEER - ROAD PROJECT	443-901-821-000	486.42
			ENGINEER - ROAD PROJECT	443-901-821-000	355.27

			ENGINEER - ROAD PROJECT	443-901-821-000	1,554.40
			CONSTRUCTION - ROAD PROJECT	443-901-975-000	10,291.63
			CONSTRUCTION - ROAD PROJECT	443-901-975-000	16,578.70
			CONSTRUCTION - ROAD PROJECT	443-901-975-000	10,245.32
			ENGINEER	592-536-821-000	9,118.41
			ENGINEER	592-536-821-000	2,826.11
			ENGINEER	592-536-821-000	1,305.45
			ENGINEER	592-536-821-000	5,315.69
			ENGINEER	592-536-821-000	3,226.03
			ENGINEER	592-536-821-000	3,512.22
			ENGINEER	592-536-821-000	2,677.92
			ENGINEER	592-536-821-000	661.93
			ENGINEER	592-536-821-000	6,070.61
			ENGINEER	592-536-821-000	10,675.94
			ENGINEER	592-536-821-000	3,373.20
					108,967.08
07/31/2025	78950	VOID	** VOIDED **		** VOIDED **
07/31/2025	78951	HUNT SIGN CO LTD	PROGRAM SUPPLIES	208-843-758-000	120.00
07/31/2025	78952	IAN KINDER LLC	CONTRACTUAL SERVICES	208-821-818-000	438.00
			CONTRACTUAL SERVICES	208-845-818-000	240.00
					678.00
07/31/2025	78953	INTERSTATE BILLING SERVICES	VEHICLE SUPPLIES	101-443-781-000	330.52
			VEHICLE SUPPLIES	101-443-781-000	362.59
			VEHICLE SUPPLIES	101-443-781-000	312.58
					1,005.69
07/31/2025	78954	ITALY AMERICA CONSTRUCTION	PLANNING/ENG REVIEWS	101-001-617-000	400.00
07/31/2025	78955	Italy American Construction	BD25-0011 - PBD25-0015	101-000-283-000	1,000.00
07/31/2025	78956	J.H. HART URBAN FORESTRY	CONTRACTUAL SERVICES	202-468-818-000	1,465.13
			CONTRACTUAL SERVICES	202-468-818-000	6,181.47

			CONTRACTUAL SERVICES	202-468-818-000	1,660.49
			CONTRACTUAL SERVICES	203-468-818-000	3,418.64
			CONTRACTUAL SERVICES	203-468-818-000	2,649.20
			CONTRACTUAL SERVICES	203-468-818-000	3,874.49
					<u>19,249.42</u>
07/31/2025	78957	JACK DOHENY COMPANY	EQUIPMENT	592-536-982-592	150.00
07/31/2025	78958	JADEN REITHEL	CONTRACTUAL SERVICES	208-821-818-000	200.00
07/31/2025	78959	JAMES TONG	GAZEBO	101-000-301-000	100.00
07/31/2025	78960	JB Donaldson Co Inc	BBE22-0036 - PB22-0515	101-000-283-000	800.00
07/31/2025	78961	JCR SUPPLY INC.	PROGRAM SUPPLIES	208-843-758-000	314.60
07/31/2025	78962	JEFFERY MARENTIS	PROFESSIONAL DEVELOPMENT	101-441-960-000	30.62
07/31/2025	78963	JOHNSON CONTROLS, INC.	HEAT/COOLING	101-265-976-002	1,038.84
			HEAT/COOLING	101-265-976-002	9,046.21
			BUILDING MAINTENANCE - CITY HALL	101-267-931-101	1,328.15
			BUILDING MAINTENANCE - CITY HALL	101-267-931-101	2,826.07
					<u>14,239.27</u>
07/31/2025	78964	JOSEPH NAZIONE	PROFESSIONAL DEVELOPMENT	592-536-960-000	70.00
07/31/2025	78965	JOSEPH SERMO	CONTRACTUAL SERVICES	208-821-818-000	1,130.50
07/31/2025	78966	JULIA HOERNER	CONTRACTUAL SERVICES	208-821-818-000	250.00
07/31/2025	78967	JULIE BURRY	PROGRAM SUPPLIES	101-250-758-000	400.00

07/31/2025	78968	KENLEY REED	CONTRACTUAL SERVICES	208-821-818-000	105.00
07/31/2025	78969	KIMBALL MIDWEST	VEHICLE SUPPLIES	101-443-781-000	92.55
			VEHICLE SUPPLIES	101-443-781-000	106.57
					199.12
07/31/2025	78970	KONICA MINOLTA BUSINESS SOLUTIONS	OFFICE EQUIPMENT RENTAL	101-265-946-000	556.27
			OFFICE EQUIPMENT RENTAL	101-441-946-000	36.93
			OFFICE EQUIPMENT RENTAL	208-751-946-000	144.96
			OFFICE EQUIPMENT RENTAL	208-751-946-000	291.95
			OFFICE EQUIPMENT RENTAL	592-536-946-000	36.92
					1,067.03
07/31/2025	78971	MAIN'S LANDSCAPE SUPPLY	BUILDING MAINTENANCE - CITY HALL	101-267-931-101	1,086.94
			BUILDING MAINTENANCE - CITY HALL	101-267-931-101	722.40
			BUILDING MAINTENANCE - CITY HALL	101-267-931-101	67.80
			BUILDING MAINTENANCE - CITY HALL	101-267-931-101	288.96
					2,166.10
07/31/2025	78972	MAPLEPRESS	POSTAGE-PRINTING-MAILING	101-253-730-000	2,668.71
07/31/2025	78973	MARINE CITY NURSERY CO	PROGRAM SUPPLIES	202-468-758-000	3,558.30
			PROGRAM SUPPLIES	203-468-758-000	8,302.70
					11,861.00
07/31/2025	78974	MATTIE STEWART	CONTRACTUAL SERVICES	208-845-818-000	669.00
07/31/2025	78975	MICHAEL RICHOTTE	BOARD OF CANVASSERS	101-253-703-000	60.00
07/31/2025	78976	MIKE SWANTEK	CONTRACTUAL SERVICES	208-844-818-000	700.00
07/31/2025	78977	MISDU	PAYROLL DEDUCTIONS	101-000-231-000	105.98
			PAYROLL DEDUCTIONS	101-000-231-000	565.75

					671.73
07/31/2025	78978	MNC & ANC PROFESSIONAL SERVICES	BUILDING MAINTENANCE - MARQUEE	101-267-931-001	1,120.00
07/31/2025	78979	MOLLY ANNE BUCKHEIM	CONTRACTUAL SERVICES	208-821-818-000	112.50
			CONTRACTUAL SERVICES	208-821-818-000	150.00
					262.50
07/31/2025	78980	MSTS RECEIVABLES LLC	VEHICLE SUPPLIES	101-443-781-000	59.99
			TOOLS	101-443-787-000	32.99
					92.98
07/31/2025	78981	NASSCO	PROFESSIONAL DEVELOPMENT	592-536-960-000	1,240.00
07/31/2025	78982	NATIONAL HOSE TESTING SPECIALITIES	FIRE TRUCK MAINTENANCE	101-345-939-001	2,540.00
07/31/2025	78983	NATIONAL TRAILS	CONTRACTUAL SERVICES	208-754-818-000	650.00
			CONTRACTUAL SERVICES	208-754-818-000	525.00
			CONTRACTUAL SERVICES	208-754-818-000	630.00
			CONTRACTUAL SERVICES	208-754-818-000	525.00
			CONTRACTUAL SERVICES	208-754-818-000	630.00
			CONTRACTUAL SERVICES	208-754-818-000	630.00
			CONTRACTUAL SERVICES	208-754-818-000	655.00
			CONTRACTUAL SERVICES	208-754-818-000	420.00
			CONTRACTUAL SERVICES	208-754-818-000	655.00
			CONTRACTUAL SERVICES	208-754-818-000	420.00
					5,740.00
07/31/2025	78984	NELSON BROTHERS SEWER & PLUMBING	BUILDING MAINTENANCE -PARKS	208-267-931-208	230.00
07/31/2025	78985	NICOLE CASACELI	PROFESSIONAL DEVELOPMENT	592-536-960-000	70.00
07/31/2025	78986	NYE UNIFORM	UNIFORMS-CLEANING & PURCHASES	101-345-744-000	76.50
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	562.50

			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	124.50
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	31.00
					794.50
07/31/2025	78987	O'REILLY AUTOMOTIVE, INC.	FUEL & OIL	101-441-751-000	66.98
			VEHICLE SUPPLIES	101-443-781-000	497.80
					564.78
07/31/2025	78988	OAKLAND COUNTY	MEETINGS & CONFERENCES	101-172-864-000	90.00
			CONTRACTUAL SERVICES	101-215-818-000	878.42
			DATA PROCESSING	101-345-814-000	7,584.25
			DATA PROCESSING	101-345-814-000	1,207.25
			PROFESSIONAL DEVELOPMENT	208-751-960-000	90.00
					9,849.92
07/31/2025	78989	Oliver Construction, Inc.	BBE24-0026 - PBRN24-0011	101-000-283-000	800.00
07/31/2025	78990	Oliver Construction, Inc.	BE24-0011 - PBRN24-0011	101-000-283-371	850.00
07/31/2025	78991	ORKIN PEST CONTROL	PEST CONTROL	248-729-818-207	75.00
07/31/2025	78992	OUR LADY OF LASALETTE	BT24-0007 - PTU24-0015	101-000-283-002	100.00
07/31/2025	78993	OVERDRIVE, INC.	BOOKS / PERIODICALS	101-790-731-000	1,104.60
07/31/2025	78994	PIONEER MANUFACTURING COMPANY	PLAYGROUND/ATHLETIC	208-751-750-000	919.14
07/31/2025	78995	Prosign and Awning	BSB23-0030 - PS23-0030	101-000-283-371	50.00
07/31/2025	78996	RENU POWER TOOL & SUPPLY	VEHICLE MAINTENANCE	592-536-939-000	199.78
07/31/2025	78997	RICHARD RZECZKOWSKI	PROFESSIONAL DEVELOPMENT	592-536-960-000	70.00

07/31/2025	78998	RKA PETROLEUM COS, INC	INVENTORY - FUEL & OIL	101-000-110-002	1,455.19
07/31/2025	78999	RON GREGORY	SUNDRY REVENUE	101-001-672-001	1,200.00
07/31/2025	79000	SADIE DAGENAIS	CONTRACTUAL SERVICES	208-821-818-000	75.00
07/31/2025	79001	Salvatore Rosolino LoDuca	BE23-0008 - PR23-0148	101-000-283-371	850.00
07/31/2025	79002	Salvatore Rosolino LoDuca	BF25-0003 - PB24-0008	101-000-283-000	1,000.00
07/31/2025	79003	SHARE CORPORATION	VEHICLE SUPPLIES	101-443-781-000	186.46
07/31/2025	79004	SHAUN BARBER	PROFESSIONAL DEVELOPMENT	592-536-960-000	70.00
07/31/2025	79005	SHERWIN WILLIAMS COMPANY	PROGRAM SUPPLIES	202-475-758-000	186.45
			PROGRAM SUPPLIES	202-475-758-000	149.16
			PROGRAM SUPPLIES	202-475-758-000	39.53
			PROGRAM SUPPLIES	203-475-758-000	435.05
			PROGRAM SUPPLIES	203-475-758-000	348.04
			PROGRAM SUPPLIES	203-475-758-000	84.77
					1,243.00
07/31/2025	79006	SHIRLEY HANSEN	GAZEBO	101-000-301-000	74.95
07/31/2025	79007	SJR PAVEMENT REPAIR	CONTRACTUAL SERVICES	202-464-818-000	4,710.00
			CONTRACTUAL SERVICES	203-464-818-000	8,505.00
					13,215.00
07/31/2025	79008	SOCRRA	RUBBISH COLLECTION	226-528-818-001	35,479.68
			TRASH DISPOSAL	226-528-818-003	977.87
			TRASH DISPOSAL	226-528-818-003	16,696.32

					53,153.87
07/31/2025	79009	SOCWA	CONTRACTUAL SERVICES	592-536-818-000	8,039.25
07/31/2025	79010	SOPHIA BREWSTER	CONTRACTUAL SERVICES	208-821-818-000	75.00
			CONTRACTUAL SERVICES	208-821-818-000	150.00
					225.00
07/31/2025	79011	SPONSORSHIP SOLUTIONS LLC	CONTRACTUAL SERVICES	208-844-818-000	800.00
07/31/2025	79012	SPONSORSHIP SOLUTIONS LLC	CONTRACTUAL SERVICES	208-843-818-000	800.00
07/31/2025	79013	STAPLES	SUPPLIES	101-345-728-000	52.93
			SUPPLIES	101-345-728-000	16.39
					69.32
07/31/2025	79014	SUNFIELD DISTRICT LIBRARY	LIBRARY COOP	101-790-828-000	16.95
07/31/2025	79015	SUZANNE THIEDE	BOARD OF CANVASSERS	101-253-703-000	50.00
07/31/2025	79016	THERESA CABALUM	CONTRACTUAL SERVICES	208-821-818-000	3,437.00
07/31/2025	79017	THOMAS ROBERTSON	PROFESSIONAL DEVELOPMENT	101-441-960-000	40.00
07/31/2025	79018	Tresnak Construction Inc	BBA24-0063 - PBR24-0038	101-000-283-000	100.00
07/31/2025	79019	UNITED FACILITY SUPPLIES	MAINTENANCE SUPPLIES - CITY HALL	101-267-776-101	40.28
			MAINTENANCE SUPPLIES - LIBRARY	101-267-776-271	308.00
			MAINTENANCE SUPPLIES - PARKS	208-267-776-208	62.22
					410.50

07/31/2025	79020	VERIZON WIRELESS	EQUIPMENT SUPPLIES	101-228-778-000	99.99
			TELEPHONE	101-228-853-000	2,213.62
					<u>2,313.61</u>
07/31/2025	79021	VESCO OIL CORPORATION	FUEL & OIL	101-441-751-000	278.40
			VEHICLE SUPPLIES	101-443-781-000	109.75
					<u>388.15</u>
07/31/2025	79022	WCA ASSESSING	CONTRACTUAL SERVICES	101-191-818-000	12,453.08
07/31/2025	79023	WINDER POLICE EQUIPMENT	VEHICLES	101-345-985-000	291.90
07/31/2025	79024	WOLVERINE TRUCK SALES	VEHICLE SUPPLIES	101-443-781-000	258.39
			VEHICLE SUPPLIES	101-443-781-000	197.99
					<u>456.38</u>
07/31/2025	79025	ZOE SUTTON	CONTRACTUAL SERVICES	208-821-818-000	100.00
		TOTAL - ALL FUNDS	TOTAL OF 276 CHECKS (5 voided)		<u><u>1,395,862.77</u></u>

DATE	VENDOR	AMOUNT
7/1/2025	PITNEY BOWES	\$ 4,000.00
7/2/2025	BCBS MICHIGAN	\$ 130,854.36
7/3/2025	IRS TAX PAYMENT	\$ 8,543.84
7/3/2025	IRS TAX PAYMENT	\$ 96,277.73
7/3/2025	NATIONWIDE	\$ 2,514.20
7/3/2025	NATIONWIDE	\$ 600.00
7/3/2025	IRS TAX PAYMENT	\$ 970.70
7/7/2025	UNION DUES	\$ 300.00
7/7/2025	UNION DUES	\$ 360.00
7/7/2025	UNION DUES	\$ 680.00
7/7/2025	UNION DUES	\$ 209.07
7/7/2025	MISSIONSQUARE	\$ 3,560.24
7/7/2025	MISSIONSQUARE	\$ 200.00
7/7/2025	CONSUMERS ENERGY	\$ 304.31
7/7/2025	CONSUMERS ENERGY	\$ 217.65
7/7/2025	CONSUMERS ENERGY	\$ 183.00

7/7/2025	CONSUMERS ENERGY	\$	247.70
7/7/2025	CONSUMERS ENERGY	\$	79.32
7/7/2025	CONSUMERS ENERGY	\$	521.20
7/7/2025	PNP BILL PAYMENT	\$	329.23
7/7/2025	DTE ENERGY	\$	531.14
7/7/2025	DTE ENERGY	\$	180.12
7/8/2025	DTE ENERGY	\$	448.73
7/8/2025	DTE ENERGY	\$	23.68
7/8/2025	DTE ENERGY	\$	5,459.60
7/8/2025	DTE ENERGY	\$	17.65
7/8/2025	DTE ENERGY	\$	61.93
7/8/2025	DTE ENERGY	\$	563.92
7/8/2025	DTE ENERGY	\$	619.23
7/8/2025	DTE ENERGY	\$	27.75
7/8/2025	DTE ENERGY	\$	512.61
7/8/2025	DTE ENERGY	\$	51.40
7/8/2025	DTE ENERGY	\$	127.52
7/8/2025	DTE ENERGY	\$	1,993.78
7/9/2025	ALERUS	\$	462.69
7/9/2025	ALERUS	\$	8,410.36
7/9/2025	ALERUS	\$	2,770.35
7/9/2025	ALERUS	\$	4,961.36
7/11/2025	DTE ENERGY	\$	20,214.12
7/15/2025	A D N DENTAL	\$	14,664.60
7/16/2025	HARTFORD	\$	400.15
7/16/2025	HARTFORD	\$	4,279.16
7/16/2025	DTE ENERGY	\$	49.81
7/16/2025	DTE ENERGY	\$	857.71
7/17/2025	UNION DUES	\$	208.98
7/17/2025	UNION DUES	\$	360.00
7/17/2025	UNION DUES	\$	720.00
7/17/2025	MISSIONSQUARE	\$	3,969.63
7/17/2025	IRS TAX PAYMENT	\$	78,480.02
7/17/2025	ALERUS	\$	432.69
7/17/2025	ALERUS	\$	5,263.61
7/17/2025	ALERUS	\$	1,650.29
7/17/2025	ALERUS	\$	4,954.59
7/17/2025	NATIONWIDE	\$	7,430.55
7/17/2025	NATIONWIDE	\$	2,848.21
7/23/2025	PNP BILL PAYMENT	\$	739.80
7/24/2025	IRS TAX PAYMENT	\$	11,848.87
7/25/2025	PNP BILL PAYMENT	\$	20.00
7/28/2025	STATE OF MICHIGAN - PAYROLL TAX	\$	251.60

7/29/2025	PNP BILL PAYMENT	\$	374.09
7/30/2025	PNP BILL PAYMENT	\$	166.97
7/31/2025	UNION DUES	\$	400.00
7/31/2025	MISSIONSQUARE	\$	3,555.32
7/31/2025	UNION DUES	\$	680.00
7/31/2025	IRS TAX PAYMENT	\$	16,986.48
7/31/2025	IRS TAX PAYMENT	\$	65,013.48
7/31/2025	NATIONWIDE	\$	5,734.15
7/31/2025	NATIONWIDE	\$	2,444.30

TOTAL OF ACH TRANSACTIONS

\$ 533,175.55

GRAND TOTAL

\$ 1,929,038.32

We hereby certify that the foregoing is a true and correct list of bills and that they have been approved by the City Council and this is the authority to issue checks in the amounts stated and charge them in the various accounts.

Bridget Dean, Mayor

Victoria Mitchell, City Clerk

A RESOLUTION
of the Council of the City of Berkley, Michigan approving
an Ezee Fiber Texas Metro Act Permit Application
for a Unilateral Permit under the METRO Act

WHEREAS, Ezee Fiber Texas has applied for and requests the City to issue a telecommunications right-of-way permit utilizing the standard METRO Act Permit Unilateral form, with a 5-year term; and

WHEREAS, EzeeFiber Texas proposes to install an underground fiber optic line within the public rights-of-way. No new poles, above-ground facilities or wireless facilities are proposed.

NOW, THEREFORE, THE CITY OF BERKLEY RESOLVES:

the Berkley City Council approves Ezee Fiber Texas application for a Unilateral Permit under the METRO Act.

IT IS FURTHER RESOLVED: The City Council authorizes the Mayor to sign the permit agreement and for the City Administration to undertake any and all other necessary and appropriate action in furtherance thereof.

IT IS FURTHER RESOLVED: that, in accordance with Section 8.1 of the Permit and Section 15(3) of the METRO Act, Ezee Fiber Texas shall post a bond, in an amount determined by the City Administration, to ensure that the public right-of-way is returned to its original condition during and after Ezee Fiber Texas's access and use.

IT IS FURTHER RESOLVED: The City Clerk shall notify the Michigan Public Service Commission of this permit approval.

Introduced and passed at a regular City Council meeting on Monday August 18th, 2025.

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk



Attorneys at Law
2055 Orchard Lake Road
Sylvan Lake, Michigan 48320
www.hsc-law.com

Main (248) 731-3080
Fax (248) 731-3081

P. Daniel Christ
Direct (248) 731-3085
dchrist@hsc-law.com

June 26, 2025

Via Email Only

Kim Anderson
Zoning Administrator
City of Berkley
3338 Coolidge Highway
Berkley, MI 48072

RE: Ezee Fiber Texas, LLC METRO ACT Application

Dear Kim:

I have reviewed the attached Application from Ezee Fiber Texas, LLC for Access to and ongoing use of the public rights-of-way for telecommunications providers submitted under the Metropolitan Extension Telecommunications Right-of-Way Oversight Act, Act No. 48 of Public Acts of 2002, as amended (the "METRO Act"). There should have been a one-time application fee of \$500 accompanying the application. Assuming that was provided, the application is complete as provided under the METRO Act. Under the METRO Act the City has forty-five (45) days to approve or deny the application [MCL 484.3115(3)]. Should the City approve the application it would be appropriate for Council to consider a resolution along the lines of: Resolved to approve and authorize the execution of the METRO Act Right-of-Way Permit between the City and Ezee Fiber Texas, LLC.

If you have any questions or want to discuss this matter in more detail, please let me know.

Very truly yours,

P. Daniel Christ

PDC/dh

METRO Act Permit Application Form
Revised February 2, 2015

City of Berkley
Name of Local Unit of Government

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS
UNDER
METROPOLITAN EXTENSION TELECOMMUNICATIONS
RIGHTS-OF-WAY OVERSIGHT ACT
2002 PA 48
MCL SECTIONS 484.3101 TO 484.3120**

BY

**[Ezee Fiber Texas, LLC]
("APPLICANT")**

Unfamiliar with METRO Act?--Assistance: Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-284-8190 or via its web site at http://www.michigan.gov/mpsc/0,4639,7-159-16372_22707---,00.html.

45 Days to Act—Fines for Failure to Act: The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

Where to File: Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

-- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at [insert address].

City of Berkley
Name of Local Unit of Government

APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS

By
[Ezee Fiber Texas, LLC]
("APPLICANT")

This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).

This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).

1 GENERAL INFORMATION:

1.1 Date: June 20, 2025

1.2 Applicant's legal name: Ezee Fiber Texas, LLC

Mailing Address: 5959 Corporate Dr., Suite 2000, Houston, Texas 77036

Telephone Number: 713-255-7500

Fax Number: _____

Corporate website: <https://ezeefiber.com/>

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Garner Duncan, SVP, Government Affairs

Mailing Address: 5959 Corporate Dr., Suite 2000, Houston, Texas 77036

Telephone Number: 972-898-5487

Fax Number: _____

E-mail Address: Garner.Duncan@ezeefiber.com

1.3 Type of Entity: (Check one of the following)

- ☐ Corporation
☐ General Partnership
☐ Limited Partnership
☒ **Limited Liability Company**
☐ Individual
☐ Other, please describe: _____

1.4 Assumed name for doing business, if any: **Ezee Fiber**

1.5 Description of Entity:

- 1.5.1 Jurisdiction of incorporation/formation;
1.5.2 Date of incorporation/formation;
1.5.3 If a subsidiary, name of ultimate parent company;
1.5.4 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities).

- **Ezee Fiber is a rapidly growing Houston-based fiber telecommunications company that provides affordable and reliable multi-gig internet service to residential, business, and government customers through its 100% fiber-optic network.**

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information.

- **Ezee Fiber is certified by the Michigan Public Service Commission¹ to provide telecommunications services, and therefore does not need to provide financial information based on section 1.10. Please advise on what the City would accept to prove our financial ability to maintain our position in the ROW.**

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe: N/A

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes **(No)**

If "yes," please describe the circumstances.

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

- 1.9.1 A felony; or
1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes **(No)**

¹ See Exhibit A.

If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain.

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

If no financial statements are provided, please explain and provide particulars.

- **Ezee Fiber holds the attached certificate² from the Michigan Public Service Commission. Please see the answer to section 1.6.**

2 DESCRIPTION OF PROJECT:

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

- **Authorization³ is attached separately.**

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways.

- **Ezee Fiber will be installing fiber optic cable and other necessary facilities within public road rights of way, either underground via conduit or overhead via poles. Ezee Fiber will be providing fiber to the premise for all residents and business owners along the serviceable route of project.**

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).

- **Please refer to the attached map⁴. The red lines represent approximate routes we would take to deliver fiber to the home. This is around 280K feet.**

2.4 Please provide an anticipated or actual construction schedule.

- **Construction would start as early as October 2025 or as soon as permits are granted and take approximately 6 months to complete not including work stoppage due to winter and general weather.**

² See Exhibit A.

³ See Exhibit B.

⁴ See Exhibit C.

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways.

- **iSquared Capital.**

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant.

- **Ezee Fiber will maintain the facilities and can be contacted through the following number: 1-833-920-5400.**
- **Ezee Fiber facilities are to be installed in new conduit in existing rights-of-way and or easements, not in existing telecommunications facilities.**

3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:

Please provide the following or attach an appropriate exhibit.

3.1 Address of Applicant's nearest local office;

- **5959 Corporate Dr., Houston, Texas 77036**

3.2 Location of all records and engineering drawings, if not at local office;

3.3 Names, titles, addresses, e-mail addresses and telephone numbers of the contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system;

- **Seann Perry**
 - **VP. Engineering & Market Selection**
 - **seann.perry@ezeefiber.com**
 - **713-405-1135**
- **Jerome DeCuir**
 - **Senior Director, Network Development**
 - **Jerome.decuir@ezeefiber.com**

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following: **Please see our attached Certificate of Insurance⁵.**

3.4.1 Worker's compensation;

3.4.2 Commercial general liability, including at least:

3.4.2.1 Combined overall limits;

3.4.2.2 Combined single limit for each occurrence of bodily injury;

3.4.2.3 Personal injury;

3.4.2.4 Property damage;

⁵ See Exhibit D.

3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;

3.4.2.6 Independent contractor liability;

3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);

3.4.2.8 Environmental contamination;

3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

- **Construction contractor will be GAC Enterprises LLC, and Ezee Fiber will perform maintenance and operations**

4 CERTIFICATION:

All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.

NAME OF ENTITY ("APPLICANT")

Ezee Fiber Texas, LLC

By: 

Type or Print Name: Garner Duncan

SVP, Government Affairs

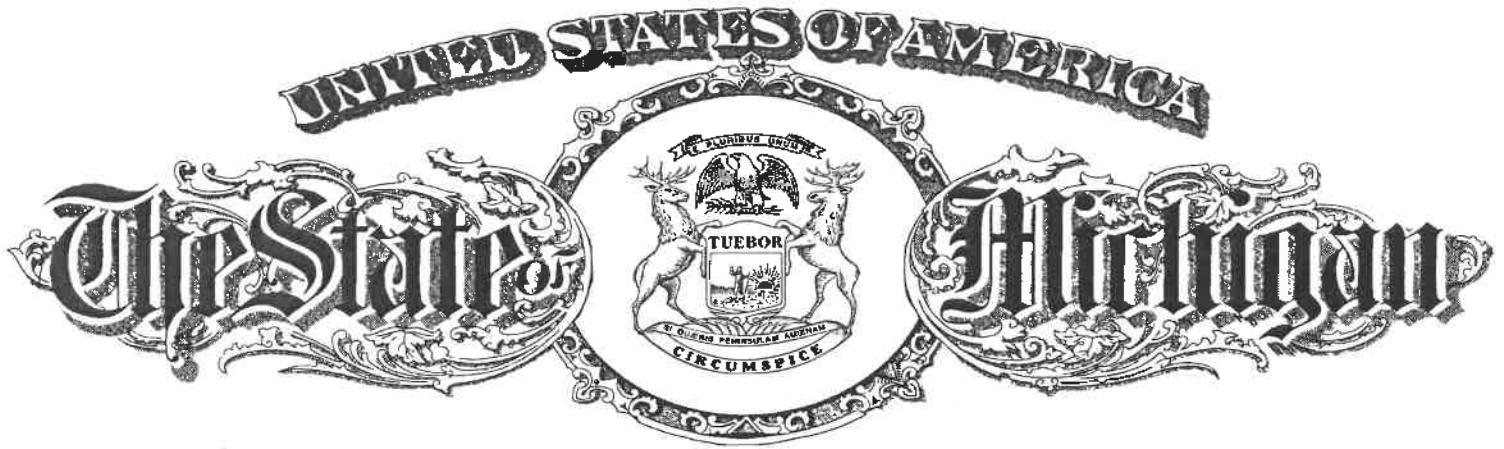
Title

06/19/2025

Date

S:\metroapplicationform.doc

EXHIBIT A



Department of Licensing and Regulatory Affairs

Lansing, Michigan

This is to Certify That

EZEE FIBER TEXAS, LLC

a(n) Delaware FOREIGN LIMITED LIABILITY COMPANY.

was validly authorized on November 2 , 2023, to transact business in Michigan, and that said limited liability company holds a valid certificate of authority to transact business in this state, and has satisfied its annual filing obligations.

This certificate is issued pursuant to the provisions of 1993 PA 23 to attest to the fact that the limited liability company is in good standing in Michigan as of this date and is duly authorized to transact in this state any business set forth in its application which a domestic limited liability company formed under this act may lawfully conduct except as limited by statements in its Application for Certificate of Authority or under the law of its jurisdiction of organization.

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.



Sent by electronic transmission

Certificate Number: 25050616805

*In testimony whereof, I have hereunto set my hand,
in the City of Lansing, this 27th day of May , 2025.*

Linda Clegg, Director

Corporations, Securities & Commercial Licensing Bureau

EXHIBIT B

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

* * * * *

In the matter of the application of)	
EZEE FIBER TEXAS, LLC , for a temporary and)	
permanent license to provide basic local exchange)	Case No. U-21663
service throughout the state of Michigan.)	
_____)	

At the January 23, 2025 meeting of the Michigan Public Service Commission in Lansing,
Michigan.

PRESENT: Hon. Daniel C. Scripps, Chair
Hon. Katherine L. Peretick, Commissioner
Hon. Alessandra R. Carreon, Commissioner

ORDER

On June 10, 2024, Ezee Fiber Texas, LLC (Ezee Fiber) filed an application, with supporting testimony and exhibits, under the Michigan Telecommunications Act (MTA), MCL 484.2101 *et seq.*, for a temporary and permanent license to provide basic local exchange service throughout the state of Michigan. On October 31, 2024, Ezee Fiber filed an amended application and exhibits. On November 21, 2024, Ezee Fiber was granted a temporary license.

At an evidentiary hearing held on December 18, 2024, Ezee Fiber presented the testimony and exhibits of Ken Bonvillian, Ezee Fiber's Vice President of Sales and External Affairs. At the close of the hearing, the parties (Ezee Fiber and the Commission Staff) waived compliance with Section 81 of the Michigan Administrative Procedures Act of 1969, MCL 24.281.

After a review of the application, testimony, and exhibits, as amended, the Commission finds that approval of the application is in the public interest. On numerous occasions, the Commission

has found that competition can be advantageous to the residents of this state. Approval of the request for a license to provide basic local exchange service will expand the opportunities for competition. Accordingly, the application, as amended, is approved.

The grant of a license is conditioned on full compliance with the provisions of the MTA, as well as the anti-slamming procedures adopted in Case No. U-11900, and the number reclamation process adopted in Case No. U-12703. Failure to comply fully may result in revocation of the license and other penalties. The grant of a license is conditioned upon the provision of service to customers within a reasonable time. Failure to do so may result in revocation of the license. Finally, the Commission notes that any numbers obtained by the applicant are a public resource and are not owned by the applicant. If the applicant fails to provide service or goes out of business, any numbers assigned to it are subject to reclamation.

THEREFORE, IT IS ORDERED that:

A. Ezee Fiber Texas, LLC, is granted a permanent license to provide basic local exchange service throughout the state of Michigan.

B. Ezee Fiber Texas, LLC, shall provide basic local exchange service in accordance with the regulatory requirements specified in the Michigan Telecommunications Act, MCL 484.2101 *et seq.*, including the number portability provisions of MCL 484.2358, the anti-slamming procedures adopted in Case No. U-11900, and the number reclamation process adopted in Case No. U-12703.

C. Before commencing basic local exchange service, Ezee Fiber Texas, LLC, shall submit its tariff reflecting the services that it will offer and identifying the exchanges in which it will offer service.

The Commission reserves jurisdiction and may issue further orders as necessary.

Any party desiring to appeal this order must do so by the filing of a claim of appeal in the Michigan Court of Appeals within 30 days of the issuance of this order, under MCL 484.2203(12). To comply with the Michigan Rules of Court's requirement to notify the Commission of an appeal, appellants shall send required notices to both the Commission's Executive Secretary and to the Commission's Legal Counsel. Electronic notifications should be sent to the Executive Secretary at LARA-MPSC-Edockets@michigan.gov and to the Michigan Department of Attorney General - Public Service Division at sheacl@michigan.gov. In lieu of electronic submissions, paper copies of such notifications may be sent to the Executive Secretary and the Attorney General - Public Service Division at 7109 W. Saginaw Hwy., Lansing, MI 48917.

MICHIGAN PUBLIC SERVICE COMMISSION



Daniel C. Scripps, Chair



Katherine L. Peretick, Commissioner



Alessandra R. Carreon, Commissioner

By its action of January 23, 2025.



Lisa Felice, Executive Secretary

PROOF OF SERVICE

STATE OF MICHIGAN)


Case No. U-21663

County of Ingham)

Brianna Brown being duly sworn, deposes and says that on January 23, 2025 A.D. she electronically notified the attached list of this **Commission Order via e-mail transmission**, to the persons as shown on the attached service list (Listserv Distribution List).


Brianna Brown

Subscribed and sworn to before me
this 23rd day of January 2025.



Angela P. Sanderson
Notary Public, Shiawassee County, Michigan
As acting in Eaton County
My Commission Expires: May 21, 2030

Service List for Case: U-21663

Name	On Behalf Of	Email Address
Ezee Fiber Texas, LLC	Ezee Fiber Texas, LLC	sgallagher@fraserlawfirm.com
Jonathan F. Thoits	ALJs - MPSC	thoitsj@michigan.gov
Michael J. Orris	MPSC Staff	orrism@michigan.gov
Sean P. Gallagher	Ezee Fiber Texas, LLC	sgallagher@fraserlawfirm.com

EXHIBIT C



EXHIBIT D



EZEEFIB-02

POLSON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/1/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Securance Corporation Agency 10205 Westheimer Rd., Ste. 1100 Houston, TX 77042	CONTACT NAME: DeAnn Loukanis	FAX (A/C, No):	
	PHONE (A/C, No, Ext):	E-MAIL ADDRESS: dloukanis@securancecorp.com	
INSURED Ezee Fiber Texas LLC 5959 Corporate Drive Houston, TX 77036	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Continental Casualty Company		20443
	INSURER B : Continental Insurance Company		35289
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVP	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		7095251213	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		7095116006	1/1/2025	1/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		7095116040	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	7095116037	1/1/2025	1/1/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.I. EACH ACCIDENT \$ 1,000,000 E.I. DISEASE - EA EMPLOYEE \$ 1,000,000 E.I. DISEASE - POLICY LIMIT \$ 1,000,000
A	Limited Pollution		7095251213	1/1/2025	1/1/2026	Ea Limited Incident 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The General Liability and Auto Liability policies include a blanket automatic additional insured endorsement that provides additional insured status to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status.

The General Liability and Auto Liability policies contains a special endorsement with "Primary and Noncontributory" wording.

The General Liability, Auto Liability and Workers Compensation policies includes a blanket automatic waiver of subrogation endorsement that provides this feature only when there is a written contract between the named insured and the certificate holder.

SEE ATTACHED ACORD 101

CERTIFICATE HOLDER

CANCELLATION

City of Berkley
Kim Anderson, Zoning Administrator
3338 Coolidge Highway
Berkley, MI 48072

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

AGENCY CUSTOMER ID: **EZEEFIB-02****POLSON**LOC #: **1****ADDITIONAL REMARKS SCHEDULE**Page **1** of **1**

AGENCY Securance Corporation Agency		NAMED INSURED Ezee Fiber Texas LLC 5959 Corporate Drive Houston, TX 77036	
POLICY NUMBER SEE PAGE 1			
CARRIER SEE PAGE 1	NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: **ACORD 25** FORM TITLE: **Certificate of Liability Insurance**

Description of Operations/Locations/Vehicles:

The General Liability policy includes an endorsement providing that 30 day notice of cancellation (or coverage change) will be furnished to the certificate holder. Notice is sent to the certificate holders with mailing addresses on file with the agent or the company. This endorsement does not provide for notice of cancellation to the certificate holder if the named insured requests cancellation.

Umbrella policy is follow form.

**Technology General Liability Extension Endorsement**

- A.** is included within the General Aggregate Limit as described in **LIMITS OF INSURANCE**; and
- B.** applies excess over any valid and collectible property insurance available to the **Insured**, including any deductible applicable to such insurance; the **Other Insurance** condition is changed accordingly.

20. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If the **Named Insured** unintentionally fails to disclose all existing hazards at the inception date of the **Named Insured's Coverage Part**, the Insurer will not deny coverage under this **Coverage Part** because of such failure.

21. WAIVER OF SUBROGATION - BLANKET

Under **CONDITIONS**, the condition entitled **Transfer Of Rights Of Recovery Against Others To Us** is amended to add the following:

The Insurer waives any right of recovery the Insurer may have against any person or organization because of payments the Insurer makes for injury or damage arising out of:

- 1. the **Named Insured's** ongoing operations; or
- 2. **your work** included in the **products-completed operations hazard**.

However, this waiver applies only when the **Named Insured** has agreed in writing to waive such rights of recovery in a written contract or written agreement, and only if such contract or agreement:

- 1. is in effect or becomes effective during the term of this **Coverage Part**; and
- 2. was executed prior to the **bodily injury, property damage or personal and advertising injury** giving rise to the **claim**.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

**Blanket Additional Insured - Owners, Lessees or Contractors -
with Products-Completed Operations Coverage Endorsement**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

It is understood and agreed as follows:

- I. WHO IS AN INSURED** is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **Coverage Part**, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** caused in whole or in part by your acts or omissions, or the acts or omissions of those acting on your behalf:
- A.** In the performance of your ongoing operations subject to such **written contract**; or
 - B.** In the performance of **your work** subject to such **written contract**, but only with respect to **bodily injury or property damage** included in the **products-completed operations hazard**, and only if:
 - 1. The **written contract** requires you to provide the additional insured such coverage; and
 - 2. This **Coverage Part** provides such coverage; and
 - C.** Subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:
 - 1. Coverage broader than what you are required to provide by the **written contract**; or
 - 2. A higher limit of insurance than what you are required to provide by the **written contract**.

Any coverage granted by this Paragraph **I.** shall apply solely to the extent permissible by law.

- II.** If the written contract requires additional insured coverage under the 07-04 edition of CG2010 or CG2037, then paragraph **I.** above is deleted in its entirety and replaced by the following:

WHO IS AN INSURED is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **Coverage Part**, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** caused in whole or in part by your acts or omissions, or the acts or omissions of those acting on your behalf:

- A.** In the performance of your ongoing operations subject to such **written contract**; or
- B.** In the performance of **your work** subject to such **written contract**, but only with respect to **bodily injury or property damage** included in the **products-completed operations hazard**, and only if:
 - 1. The **written contract** requires you to provide the additional insured such coverage; and
 - 2. This **Coverage Part** provides such coverage.

- III.** But if the **written contract** requires:

- A.** Additional insured coverage under the 11-85 edition, 10-93 edition, or 10-01 edition of CG2010, or under the 10-01 edition of CG2037; or
- B.** Additional insured coverage with "arising out of" language;

then paragraph **I.** above is deleted in its entirety and replaced by the following:

WHO IS AN INSURED is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **Coverage Part**, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** arising out of **your work** that is subject to such **written contract**.

30020001370652512130281



**Blanket Additional Insured - Owners, Lessees or Contractors -
with Products-Completed Operations Coverage Endorsement**

IV. But if the **written contract** requires additional insured coverage to the greatest extent permissible by law, then paragraph I. above is deleted in its entirety and replaced by the following:

WHO IS AN INSURED is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **Coverage Part**, but only with respect to liability for **bodily injury, property damage** or **personal and advertising injury** arising out of **your work** that is subject to such **written contract**.

V. The insurance granted by this endorsement to the additional insured does not apply to **bodily injury, property damage**, or **personal and advertising injury** arising out of:

A. The rendering of, or the failure to render, any professional architectural, engineering, or surveying services, including:

1. The preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
2. Supervisory, inspection, architectural or engineering activities; or

B. Any premises or work for which the additional insured is specifically listed as an additional insured on another endorsement attached to this **Coverage Part**.

VI. Under **COMMERCIAL GENERAL LIABILITY CONDITIONS**, the Condition entitled **Other Insurance** is amended to add the following, which supersedes any provision to the contrary in this Condition or elsewhere in this **Coverage Part**:

Primary and Noncontributory Insurance

With respect to other insurance available to the additional insured under which the additional insured is a named insured, this insurance is primary to and will not seek contribution from such other insurance, provided that a **written contract** requires the insurance provided by this policy to be:

1. Primary and non-contributing with other insurance available to the additional insured; or
2. Primary and to not seek contribution from any other insurance available to the additional insured.

But except as specified above, this insurance will be excess of all other insurance available to the additional insured.

VII. Solely with respect to the insurance granted by this endorsement, the section entitled **COMMERCIAL GENERAL LIABILITY CONDITIONS** is amended as follows:

The Condition entitled **Duties In The Event of Occurrence, Offense, Claim or Suit** is amended with the addition of the following:

Any additional insured pursuant to this endorsement will as soon as practicable:

1. Give the Insurer written notice of any **claim**, or any **occurrence** or offense which may result in a **claim**;
2. Send the Insurer copies of all legal papers received, and otherwise cooperate with the Insurer in the investigation, defense, or settlement of the **claim**; and
3. Make available any other insurance, and endeavor to tender the defense and indemnity of any **claim** to any other insurer or self-insurer, whose policy or program applies to a loss that the Insurer covers under this **coverage part**. However, if the **written contract** requires this insurance to be primary and non-contributory, this paragraph 3. does not apply to other insurance under which the additional insured is a named insured.

The Insurer has no duty to defend or indemnify an additional insured under this endorsement until the Insurer receives written notice of a **claim** from the additional insured.

**Blanket Additional Insured - Owners, Lessees or Contractors -
with Products-Completed Operations Coverage Endorsement**

VIII. Solely with respect to the insurance granted by this endorsement, the section entitled **DEFINITIONS** is amended to add the following definition:

Written contract means a written contract or written agreement that requires you to make a person or organization an additional insured on this **Coverage Part**, provided the contract or agreement:

- A.** Was executed prior to:
 - 1. The **bodily injury** or **property damage**; or
 - 2. The offense that caused the **personal and advertising injury**;
for which the additional insured seeks coverage; and
- B.** Is still in effect at the time of the **bodily injury** or **property damage occurrence** or **personal and advertising injury** offense.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

300200013706525 12130202





Workers Compensation And Employers Liability Insurance
Policy Endorsement

TEXAS WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

This endorsement applies only to the insurance provided by the policy because Texas is shown in Item 3.A. of the Information Page.

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule, but this waiver applies only with respect to bodily injury arising out of the operations described in the Schedule where you are required by a written contract to obtain this waiver from us.

This endorsement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

The premium for this endorsement is shown in the Schedule.

Schedule

1. ☐ Specific Waiver

Name of person or organization

☒ Blanket Waiver

Any person or organization for whom the Named Insured has agreed by written contract to furnish this waiver.

2. Operations: All Texas Operations

3. Premium:

The premium charge for this endorsement shall be 2% percent of the premium developed on payroll in connection with work performed for the above person(s) or organization(s) arising out of the operations described.

4. Advance Premium: Refer to Schedule of Operations

All other terms and conditions of the policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective Date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy unless another expiration date is shown below.

Form No: WC 42 03 04 B (06-2014)

Endorsement Effective Date:

Endorsement Expiration Date:

Endorsement No: 54; Page: 1 of 1

Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Policy No: WC 7 95116037

Policy Effective Date: 01/01/2025

Policy Page: 195 of 202



**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY
AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM

BUSINESS AUTO COVERAGE FORM

MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: EZEE FIBER TEXAS LLC

Endorsement Effective Date: 01/01/2025

SCHEDULE

Name(s) Of Person(s) Or Organization(s):

ANY PERSON OR ORGANIZATION FOR WHOM OR WHICH YOU ARE REQUIRED BY WRITTEN CONTRACT OR AGREEMENT TO OBTAIN THIS WAIVER FROM US. YOU MUST AGREE TO THAT REQUIREMENT PRIOR TO LOSS.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

Form No: CA 04 44 10 13

Endorsement Effective Date:

Endorsement No: 4; Page: 1 of 1

Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Endorsement Expiration Date:

Policy No: BUA 7095116006

Policy Effective Date: 01/01/2025

Policy Page: 93 of 556



ADDITIONAL INSURED ENDORSEMENT - CONTRACTUAL OBLIGATION

It is understood and agreed that this endorsement amends the **BUSINESS AUTO COVERAGE FORM** as follows:

SCHEDULE

Name of Additional Insured Person Or Organization

ANY PERSON OR ORGANIZATION THAT YOU ARE REQUIRED BY WRITTEN CONTRACT OR WRITTEN AGREEMENT TO NAME AS AN ADDITIONAL INSURED.

1. Paragraph **A.1. Who Is An Insured** of Section **II - LIABILITY COVERAGE** is amended to include as an additional insured the person or organization scheduled above, but only if you are required by "**written contract**" to make that person or organization an additional insured under this policy.
2. The insurance provided to the additional insured is limited as follows:
 - a. The person or organization is an additional insured only with respect to "**bodily injury**" or "**property damage**" arising out of a covered "**auto**" and caused by your negligent acts or omissions or the negligent acts or omissions of someone, other than the additional insured, for whom you are legally liable.
 - b. The person or organization is not an additional insured for the person or organization's own acts or omissions, nor those of anyone, other than you, for whom the person or organization is legally liable.
 - c. We will not provide the additional insured any broader coverage or any higher limit of liability than the least that is:
 - (1) Required by the "**written contract**"; or
 - (2) Afforded to you under this policy.
3. Condition **2. Duties In the Event of Accident, Claim, Suit or Loss** of Section **IV - BUSINESS AUTO CONDITIONS** is amended to add the following conditions applicable to the additional insured:

An additional insured under this endorsement will as soon as practicable:

 - a. Give us written notice of an "**accident**" which may result in a claim or "**suit**" under this insurance, and of any claim or "**suit**" that does result;
 - b. Agree to make available any other insurance the additional insured has for a loss we cover under this policy;
 - c. Send us copies of all legal papers received, and otherwise cooperate with us in the investigation, defense, or settlement of the claim or "**suit**"; and
 - d. Tender the defense and indemnity of any claim or "**suit**" to any other insurer or self insurer whose policy or program applies to a loss we cover under this policy. But if the "**written contract**" requires this insurance to be primary and non-contributory, this provision d. does not apply to insurance on which the additional insured is a Named Insured.

We have no duty to defend or indemnify an additional insured under this endorsement until we receive from the additional insured written notice of a "**suit**".
4. Only for the purpose of the insurance provided by this endorsement, **SECTION V - DEFINITIONS** is amended to add the following definition:

Form No: CNA71526XX (10-2012)

Endorsement Effective Date:

Endorsement Expiration Date:

Endorsement No: 15; Page: 1 of 2

Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Policy No: BUA 7095116006

Policy Effective Date: 01/01/2025

Policy Page: 117 of 556



**Business Auto Policy
Policy Endorsement**

"Written contract" means a written contract or written agreement that requires you to make a person or organization an additional insured under this policy, provided the contract or agreement:

1. Is currently in effect or becomes effective during the term of this policy; and
2. Was executed prior to the accident for which the additional insured seeks coverage under this policy.

All other terms and conditions of the policy remain unchanged

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy.

Form No: CNA71526XX (10-2012)

Endorsement Effective Date:

Endorsement Expiration Date:

Endorsement No: 15; Page: 2 of 2

Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Policy No: BUA 7095116006

Policy Effective Date: 01/01/2025

Policy Page: 118 of 556



ADDITIONAL INSURED - PRIMARY AND NON-CONTRIBUTORY

It is understood and agreed that this endorsement amends the **BUSINESS AUTO COVERAGE FORM** as follows:

SCHEDULE

Name of Additional Insured Person Or Organization

ANY PERSON OR ORGANIZATION THAT YOU ARE REQUIRED BY WRITTEN CONTRACT OR WRITTEN AGREEMENT TO NAME AS AN ADDITIONAL INSURED.

1. In conformance with paragraph **A.1.c. of Who Is An Insured** of Section **II - LIABILITY COVERAGE**, the person or organization scheduled above is an insured under this policy.
2. The insurance afforded to the additional insured under this policy will apply on a primary and non-contributory basis if you have committed it to be so in a written contract or written agreement executed prior to the date of the "**accident**" for which the additional insured seeks coverage under this policy.

All other terms and conditions of the policy remain unchanged

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy.

Form No: CNA71527XX (10-2012)

Endorsement Effective Date:

Endorsement Expiration Date:

Endorsement No: 16; Page: 1 of 1

Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Policy No: BUA 7095116006

Policy Effective Date: 01/01/2025

Policy Page: 119 of 556



NOTICE OF CANCELLATION TO CERTIFICATEHOLDERS

It is understood and agreed that:

If you have agreed under written contract to provide notice of cancellation to a party to whom the Agent of Record has issued a Certificate of Insurance, and if we cancel a policy term described on that Certificate of Insurance for any reason other than nonpayment of premium, then notice of cancellation will be provided to such Certificateholders at least 30 days in advance of the date cancellation is effective.

If notice is mailed, then proof of mailing to the last known mailing address of the Certificateholder on file with the Agent of Record will be sufficient to prove notice.

Any failure by us to notify such persons or organizations will not extend or invalidate such cancellation, or impose any liability or obligation upon us or the Agent of Record.

All other terms and conditions of the policy remain unchanged

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy.

Form No: CNA68021XX (02-2013)

Endorsement Effective Date:

Endorsement No: 14; Page: 1 of 1

Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Endorsement Expiration Date:

Policy No: BUA 7095116006

Policy Effective Date: 01/01/2025

Policy Page: 116 of 556



**Workers Compensation And Employers Liability Insurance
Policyholder Notice**

NOTICE OF CANCELLATION TO CERTIFICATE HOLDERS

It is understood and agreed that:

If you have agreed under written contract to provide notice of cancellation to a party to whom the Agent of Record has issued a Certificate of Insurance, and if we cancel a policy term described on that Certificate of Insurance for any reason other than nonpayment of premium, then notice of cancellation will be provided to such Certificate Holders at least 30 days in advance of the date cancellation is effective.

If notice is mailed, then proof of mailing to the last known mailing address of the Certificate Holder on file with the Agent of Record will be sufficient to prove notice.

Any failure by us to notify such persons or organizations will not extend or invalidate such cancellation, or impose any liability or obligation upon us or the Agent of Record.

All other terms and conditions of the policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective Date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy unless another expiration date is shown below.

Form No: CC68021A (02-2013)

Policyholder Notice; Page: 1 of 1

Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Policy No: WC 7 95116037

Policy Effective Date: 01/01/2025

Policy Page: 18 of 202



CNA PARAMOUNT

Policy Holder Notice - Countrywide

It is understood and agreed that:

If the **Named Insured** has agreed under written contract to provide notice of cancellation to a party to whom the Agent of Record has issued a Certificate of Insurance, and if the Insurer cancels a policy term described on that Certificate of Insurance for any reason other than nonpayment of premium, then notice of cancellation will be provided to such Certificate holders at least 30 days in advance of the date cancellation is effective.

If notice is mailed, then proof of mailing to the last known mailing address of the Certificate holder on file with the Agent of Record will be sufficient to prove notice.

Any failure by the Insurer to notify such persons or organizations will not extend or invalidate such cancellation, or impose any liability or obligation upon the Insurer or the Agent of Record.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

3002000 13706525 12130257



CNA75014XX (1-15)

Page 1 of 1

CONTINENTAL CASUALTY COMPANY

Insured Name: EZEE FIBER TEXAS LLC

Policy No: 7095251213

Endorsement No: 1

Effective Date: 01/01/2025

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August 18, 2025 Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to authorize the purchases of 96 gallon wheeled trashcans and other related parts utilizing Sourcewell contract #041521-REH from Rehrig Pacific Company for fiscal year 2025/2026.

Ayes:

Nays:

Absent:

Motion: .

MEMORANDUM

To: Mayor Dean and City Council
From: Shawn Young, Deputy City Manager for Public Services
Date: August 18th, 2025
Subject: Trash Toter Purchases for fiscal 25/26

Madam Mayor and Members of City Council,

Background

The City of Berkley has historically facilitated the purchase of 96-gallon trash toters to our residents at a reduced pass through rate. This was primarily accomplished due to the volume purchase discounts that we receive. We are asking for approval to utilize the Sourcewell Contract #041251-REH for the purchase of toters and related parts from Rehrig Pacific for fiscal year 25/26.

Summary

- Toter purchases are a direct pass through sale to our residents with no budgetary impacts.
- Our initial purchase estimate for the year is 720 but the total number of toters purchased will be based off of actual sales to our residents.
- Rehrig Pacific has been our provider for several years now and we have been satisfied with their product and follow up support.
- Residents can purchase a toter directly from the Department of Public Works either by phone, email, or in person with the fees being charged via the quarterly water bill. Physical delivery to the home is handled by DPW staff.

Recommendation

It is my recommendation that Council approves the purchase of 96-gallon trash toters and related parts from Rehrig Pacific utilizing the Sourcewell Contract #041251-REH for fiscal 25/26.

**Locations:**

1000 Raco Court, Lawrenceville, GA 30046
625 West Mockingbird Lane, Dallas, TX 75247
1738 W. 20th St, Erie, PA 16502
7452 Presidents Dr, Orlando, FL 32809


8875 Commerce Dr, DeSoto, KS 66018
7800 100th St, Pleasant Prairie, WI 53158
4010 East 26th St, Los Angeles, CA 90058

Proposal

Proposal #: 226779 07112025


July 11, 2025

Bill-to: 226779	Ship-to: 226779
City of Berkley 3238 BACON AVE Berkley, MI 48072	Same
Billing Contact:	Shipping Contact:
Name: Diane Haroutunian-Brus Phone: 248-658-3490 Email: dbrus@berkleymi.gov	Name: Same Phone: E-mail:

ITEM DESCRIPTION		QUANTITY	UNIT PRICE	EXTENDED PRICE
Rollout Cart Type: 95 Gallon EG Cart- pn# 514108 Body Color Requested: Grey Lid Color Requested: Black Wheels / Casters: 10" Snap on with Intergrated Spacer		720	\$59.12	\$ 42,566.40
Artwork: 				
Is Product Taxable?	No	Subtotal =		\$42,566.40
Is Freight taxable?	No	Tax on Product =		
Tax Rate:	0.00%	EST. Truckload Freight Rate (4 Shipments @ \$1050 ea) =		\$4,200.00
Terms:	Net 30 Days	Tax on Freight =		
		EST. Total =		\$46,766.40

ADDITIONAL INFORMATION:

Contract Options: Sourcewell# 041521-REH
Ship From: Erie, PA facility
Leadtime: 4 weeks or sooner
Warranty: 10 year unprorated warranty
Quote Valid: Pricing valid for 30 days ; lead time subject to change
Taxes: All applicable taxes shall be paid by the Buyer unless a proper exemption is provided and validated.

PRESENTED BY:	ACCEPTED BY:
 Kaitlin Elliott 7/11/2025 Kaitlin Elliott Date Environmental Account Specialist Direct: (469) 515-0087 Email: customerservice@rehrig.com	 Sign and Print Name Date Title: _____
<i>To initiate order, please call or send signed proposal via fax or email to Presented By representative.</i>	

August 18, 2025 Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the proposal from Allied Building Service, a MiDeal-approved vendor, for \$32,040 for waterproofing and concrete work at the Public Safety building. Also include \$3,200 in construction contingencies. This budgeted purchase is being paid from account 101-267-976-345.

Ayes:

Nays:

Absent:

Motion: .



MEMORANDUM

To: Mayor Dean and City Council
From: Alex Brown, Facilities Manager

Date: *August 18, 2025*
Subject: Waterproofing and Concrete work at Public Safety

Madam Mayor and Members of City Council,

Background

- Public Safety building has been experiencing water issues for many years
- With most substantial rains many areas of the basement become flooded
- Water has caused damage to multiple areas

Summary

- Approval of proposal from Allied Building Services for \$32,040.00
- Allow for \$3200 in construction contingencies
- Using purchasing contract from MiDeal, contract # 01044
- This project is budgeted and is being paid from account # 101-267-976-345

Recommendation

Matter of approving the proposal from Allied Building Service, a MiDeal approved vendor for \$32,040.00 for waterproofing and concrete work at the Public Safety building. Please also include \$3200 in construction contingencies. This budgeted purchase is being paid from account # 101-267-976-345

QUOTE PQ-00005779

Berkley Water Leak - Public Safety



1801 Howard Street Detroit Mi 48216
313-230-0800 www.teamallied.com

Date: July 23, 2025

Valid Until: August 29, 2025

Attn: Alex Brown

CUSTOMER

City of Berkley
3338 Coolidge
Berkley, MI 48072

LOCATION OF WORK

Berkley Public Safety Department
2395 Twelve Mile Road
Berkley, MI 48072

SCOPE OF WORK

Procurement Method – MIDEal

- This proposal is procured and submitted via MIDEal – State of Michigan DTMB Contract #01044.
- Team Allied is an approved vendor under this contract, which satisfies all competitive bidding requirements.

Item #1 Inject leaks from interior of basement wall

- Set up plastic for any drips
- Drill and install ports at 3 locations for injection as identified during site visit on 07-11-2025
- Inject waterproofing foam into ports at the 3 locations.

Item #2 Remove OH Door, install drain, and re-slope concrete

- Remove and Reinstall (after drain and concrete work are completed) Existing Door with new back jambs, vinyl seal, bottom seal
- Sawcut and remove angle iron at the sallyport garage door and remove and replace 3 adjacent slabs pf concrete
- Install 3 sections of trough drains tied into gutter drain with positive pitch

Notes:

- We recommend the City of Berkley include a contingency allowance in the project budget, as unforeseen conditions may be encountered during removal or investigation of the existing steel angle.
- Scope includes all necessary saw cutting, material removal, labor, trucking, disposal, and jobsite cleanup.
- Existing overhead door opener and controls are to be reused and reinstalled unless found to be non-functional.
- Customer is responsible for clearing the sallyport area of all stored items prior to mobilization. The work area will remain open and active for multiple days.
- Customer is responsible for restricting all vehicle and foot traffic from newly poured concrete to ensure proper curing.
- Sallyport will remain open with no overhead door for approximately 7–10 days during work and concrete cure time.
- Repairs are being made to address contributing conditions but do not guarantee full resolution of existing water infiltration issues.
- Cosmetic repairs to damaged interior basement walls and decking are excluded from this proposal and will be addressed under a separate scope, pending confirmation that structural water infiltration issues have been resolved.
- If additional structural deficiencies or safety hazards are uncovered during the demolition phase, they will be brought to the City's attention and addressed via written change order before proceeding.

Add Option #01

- Provide a new overhead door to match existing and discard the existing and paint closest match and paint - Add \$3,540.00 to base price of \$28,500.00 for a total of \$32,040.00

Quote Total: \$28,500.00

TERMS (Net 30)

Price is firm / fixed

A firm fixed price is a fixed price agreed upon by both parties for the scope of work outlined in the proposal.

Pricing is subject to change with a change in scope of work, delays out of control of the contractor or other such items that change the fundamental direction, scope and ability to complete such work.

Regular Straight Time Wages

Regular and Overtime wages DO NOT include any Prevailing Wage, Davis bacon or Service Contract Act wages. If required, pricing will increase.

Quote based on on progress invoicing at intervals of 30 calendar days, unless otherwise agreed to in writing and prior to commencement of work. **Due to tariffs and economic uncertainty Allied cannot guarantee materials pricing.**

If you should have any questions, please feel free to call or email me.

Sincerely,

Ahmed Houmani
ahmedh@teamallied.com

TO ACCEPT THIS PROPOSAL, please sign, date and return it, or you can forward an updated purchase order or work order.

CUSTOMER APPROVAL: _____ Printed Name: _____ Date: _____

CITY OF BERKLEY

Strategic Framework Quarterly Report

Q2 2025





INTRODUCTION

Throughout 2024 and 2025, City Council and department directors met in work sessions to clearly define priority areas and the objectives that will help us reach them. Based on feedback from the community, discussions in the work sessions, and information from staff, the Strategic Framework was created as a plan for the next two years.

The Strategic Framework serves as a roadmap for the City of Berkley, helping us to define our goals and hone our focus on how to achieve them. It's a living document that helps us make decisions about how to allocate our resources for the best benefit of the community as well as track and report our progress.

The Strategic Framework Reports are an opportunity to highlight the activities that the City of Berkley has carried out in the previous three months in an effort to work toward our established objectives.



Vision, Mission, Values

Mission

Berkley will strive to enhance economic vitality, preserve neighborhoods, and foster progress to implement the City's vision and values.

Vision

Berkley will be a thriving 21st-century municipality, rooted in strong neighborhoods and a walkable design, supported by a caring community that helps every resident, business, and visitor to flourish.

Values

Caring, Innovative, Welcoming, Active



Priority Areas

Priority Area 1:

Organizational Effectiveness

Priority Area 2:

Economic Sustainability

Priority Area 3:

Community Assets

Priority Area 4:

Open Communications

Priority Area 5:

Fiscal Stewardship



QUARTERLY REPORT

Priority Area 1: **Organizational Effectiveness**

Objective: Cultivate a strong organizational culture

- The City Manager and Human Resources (HR) Director completed the citywide leadership tour, meeting with every department/ employee to discuss the Strategic Framework and the function of HR.
- HR identified and sent employees in leadership positions to the Oakland County "Learning and Development" Training program.
- A variety of professional development took place during this quarter, including:
 - Matt Wells and Adam Wozniak attended a NASSCO recertification class and successfully completed and passed the PACP, LACP, and MACP. These certifications allow us to camera and rate our sewer system internally.
 - Two BDPS staff attended training to become Child Passenger Safety (CPS) technicians. Five BDPS PSOs attended OakTac High Risk Unified Command training.
 - Facilities Manager, Alex Brown, earned the Certified Facility Manager (CFM) credential.
 - All 40 Camp Counselors were provided in-depth training before the start of camp.
 - Victoria attended the Michigan Association of Municipal Clerks conference.

Objective: Optimize organization, structure, staffing, policies/procedures, and level of service

- HR has created and documented Standard Operating Procedures (SOPs) for the HR department.
- Hiring processes have taken priority in this last quarter as seasonal employees were interviewed and onboarded, along with filling many other full-time vacancies.
- A Community Development staff member has been cross-trained in Treasury functions to provide increased coverage.
- Completed 2025-2026 benefit year open enrollment while introducing and implementing a new Flexible Spending Account (FSA) benefit.
- Implemented the Equal Employment Opportunity Commission (EEOC) tracking and paperwork.
- MAPE and MAP each voted to approve a Tentative Agreement (TA), and negotiations with Command are ongoing.
- An internal committee has met to iron out the Community Special Events policy considerations and implications. Our goal is to provide ordinance amendments and policy recommendations to City Council in the next quarter.
- The Engineering RFP was published, and received seven responses. The proposals are under review by the Department of Public Works (DPW) and Community Development.
- The Boards and Commissions Handbook, first version, is complete and accepted by the City Council. The Clerk's Office officially took over the Boards and Commissions process.
- The Clerk's Office is continuing to document and update the SOP manual.

Objective: Foster stronger relationships with community and regional partners

- Caitlin represented Berkley at SOCRRA's Quarterly Communications Network Meeting.
- The Communications Department and Community Development represented Berkley at the Southeast Oakland Safety Plan Communications Training to strategize how to promote safe streets in our community and neighboring communities.
- The Downtown Development Authority (DDA) attended the Summer Michigan Downtown Association's (MDA) workshop, where three awards were submitted for Berkley's DDA.
- Victoria worked the Clawson May election. She gained more strategies to help strengthen the City's election process and continued to develop a relationship with a neighboring community.
- Kristen attended the M-1 Corridor Plan Meeting led by the Michigan Department of Transportation (MDOT). These meetings are attended by communities along the Woodward Corridor, MDOT, and a consultant to refine specific design options for each segment of the corridor.

Objective: Identify and implement innovative operational solutions

- Updated Equipment Rental Template to streamline updating by the Department of Public Works and posting entries for Finance.
- The Finance Department created a master miscellaneous receivables tracker and a monthly billing checklist.
- The Treasury Department updated its processes by uploading supporting documentation for miscellaneous cash receipts, which has eliminated paper copies.
- The Clerk's office continues to wait for software completion at the scanning station. Clerk's staff continues scanning and migrating documents to the K Drive in the meantime.

- Council has approved the Council and Boards, and Commission digital agenda management software; the design phase will begin.



QUARTERLY REPORT

Priority Area 2: Economic Sustainability

Objective: Identify, prioritize, and deploy economic development tools

- Funding for the Economic Development Strategy has been approved in the next fiscal year budget.
- Community Development and the City Manager met with the Michigan Economic Development Corporation (MEDC) for project-specific questions. The City Manager has submitted a letter of support to the MEDC for a low-interest loan opportunity for The Columbia.
- City Council has adopted the PILOT Workforce Ordinance.
- Community Development received and reviewed policy write-ups for payment in lieu of parking and leasing of municipal parking spaces from Carlise Wortman.

Objective: Implement Master Plan updates and development process improvements

- Community Development has drafted a webpage to connect homeowners to County home improvement resources, provide information to homeowners and builders on universal design, and connect residents to energy efficiency opportunities and programs.
- Community Development began working on the draft of the updated Development Guide. This guide will help with any type of development in Berkley.



QUARTERLY REPORT

Priority Area 3: Community Assets

Objective: Complete comprehensive asset needs inventory and management plan

- RFP for the Parks and Recreation 5-year plan was published, with results pending in Quarter 3.
- The Department of Public Works has been reviewing the Water Asset Management Plan for needed updates.
- City Council awarded a contract for outside assistance with the external lead service line verification process, which is funded by the TMF grant.

Objective: Develop a sustainable asset investment strategy that supports funding for the city's capital improvement plan

- We re-outfitted our sewer camera inspection truck with an emphasis on cost savings and replacing the equipment on an existing chassis.

Objective: Improve facility/staff security and safety

- Public Safety and Public Works are working on obtaining project scope and quotes for all identified security upgrades.
- Emergency Manager Jack Blanchard is working on scheduling Incident Command System (ICS) and National Incident Management System (NIMS) training for elected officials hosted at Berkley Public Safety.
- In June the majority of our leadership staff and several elected officials attended the North American Active Assailant Conference.



QUARTERLY REPORT

Priority Area 4: Open Communications

Objective: Identify and implement priority communication strategies within human and financial resources

- Website updates continue to be a priority with a two-day turnaround.
- The Clerk's office now has a website login to update City Council and Boards and Commissions documents.
- The Communications Department continues to share helpful information about boards and commission openings, summer events, road work, holiday closures, and Dorothea Pocket Park events.

Objective: Foster Meaningful Community Engagement and Genuine Relationships

- Volunteers for the 2024-2025 Fiscal year were recognized by City Council at the annual Berkley Board and Commission Appreciation Luncheon. Jack Blanchard was awarded the 'Handling Berkley Business' award for his service to the City. Lisa Kempner was awarded with '2025 Volunteer of the Year' Award by her fellow volunteers for her service to the City.
- The Dorothea Pocket Park pilot launched with various events and programs, which were well attended. The Communications Department received a lot of feedback from attendees of the pilot park, which will be presented at a Council meeting.
- The Library hosted Rogers Elementary while school was in session as a part of the Berkley Community Walk. The Library annual Summer

Reading Kickoff partnered with Clark's Ice Cream and was a well-attended success.

- The Clerk's office attended the Berkley Pride Block party and provided education to teens on their right to vote and pre-register to vote.



QUARTERLY REPORT

Priority Area 5: Fiscal Stewardship

Objective: Identify additional funding strategies and partnerships

- Grant applications were submitted for the SEMCOG planning grant for Coolidge and Safe Streets for all Southeast Oakland County communities. This focuses on Coolidge in Berkley.

Objective: Investigate new shared services opportunities

- The Clerk's Office, along with the Department of Public Services, is partnering with the Michigan Association of Municipal Clerks to apply for a grant for ADA compliant upgrades to the voting precinct at the Community Center.

Objective: Update financial policies and procedures

- The Finance Department discussed with BS&A the potential implementation of BS&A Payments to streamline operations and eliminate reliance on four separate payment processing vendors currently used citywide.
- The Finance Department has been collaborating with the City of Ferndale to understand the experience and satisfaction of implementing BS&A's new system.

August 18, 2025 Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the grant-funded project to improve the Community Center restrooms and renovations to the concession stand at Community 1 from Allied Building Services, 1081 Howard St., Detroit, MI 48216, for \$159,515. This project is being funded by the State of Michigan FY 24 Community Enhancement Grant. This proposal is being submitted through MiDeal Contract 01044.

Ayes:

Nays:

Absent:

Motion: .



MEMORANDUM

To: Mayor Dean and City Council
From: Alex Brown, Facilities Manager
Date: *August 4, 2025*
Subject: Updates to Community Center restrooms and concession stand at Community 1 field.

Madam Mayor and Members of City Council,

Background

- Concession stand has been closed for 5+ years
- Community Center restrooms are long overdue for renovation
- With the recently updated Community 1 field , having functional restrooms and a concession stand would be beneficial to the community.

Summary

- Approval of the proposals form Allied Building Services for the total amount of \$159,515.00
- Fully funded by State of Michigan FY 24 Community Enhancement Grant
- MiDeal purchasing contract # 01044

Recommendation

Matter of approving the grant funded project to improve the Community Center restrooms and renovations to the concession stand at Community 1 from Allied Building Services, 1081 Howard St. Detroit MI 48216 for \$159,515.00, This is being funded by the State of Michigan FY 24 Community Enhancement Grant. This proposal is being submitted through MiDeal, contract # 01044

QUOTE PQ-00005771

Berkley Concession Bathroom Renovation



Date: July 16, 2025

Valid Until: August 29, 2025

Attn: Alex Brown

CUSTOMER

City of Berkley
3338 Coolidge
Berkley, MI 48072

LOCATION OF WORK

Berkley Community Center
2400 Robina Ave.
Berkley, Mi 48072

SCOPE OF WORK

Procurement Method – MIDEal

- This proposal is procured and submitted via MIDEal – State of Michigan DTMB Contract #01044.
- Team Allied is an approved vendor under this contract, which satisfies all competitive bidding requirements.

Carpentry Scope

- Remove existing bathroom partitions
- Remove drywall on ceilings in Men's and Women's restrooms
- Supply and install drywall on ceilings ready for paint
- Supply and install wood trim around perimeter of ceilings
- Supply and install (5) large double-roll toilet paper holders
- Supply and install (3) sanitary napkin dispensers
- Supply and install solid plastic partitions for each toilet enclosure (factory stock color)
- Install new cove base (GC Supplied)

Masonry

- Repair (1) broken block at the base of the block partition

Plumbing Scope

- Install (1) drinking fountain on exterior wall between concessions and Women's restroom doors
- Remove laundry tub and install floor pan slop sink
- Replace (1) sink in concession building

Women's Restroom: Remove and replace (2) sinks and (3) toilets

Men's Restroom: Remove and replace (2) toilets, (2) sinks, and (2) urinals

Electrical Scope – Concession Building

- Remove and replace (4) exterior lights with new damp/wet-rated fixtures
- Remove and replace (8) interior lights with new damp/wet-rated fixtures
- Remove and replace conduit and MC cable with proper fittings for luminaire fixtures
- Remove and replace (2) toggle switches and (1) GFCI outlet at sink

Electrical Scope – Concession Restrooms

- Remove and replace (4) LED damp/wet-rated light fixtures
- Remove and replace (2) toggle switches and (2) GFCI outlets
- All conduit and MC cable with fittings provided
- Remove and replace existing hand dryers (GC Supplied)

Electrical Note 1: This scope assumes existing electrical circuitry is in acceptable condition. Any deficiencies or

required upgrades discovered during installation will be brought to the City's attention for review.

Electrical Note 2: New exhaust fans will be sized to maintain equivalent ventilation performance based on existing conditions. Existing duct pathways will be reused where feasible, and any modifications will be reviewed with the City as needed.

Painting Scope

- Paint walls in Men's and Women's restrooms
- Paint (2) existing doors and frames, and (1) new double door and frame
- Prime and paint new ceilings and walls
- Scarify floors in bathroom and concession area and apply 1-part epoxy coating with flecks
- Paint exterior of building – includes (4) doors and frames (no painting on horizontal siding)

IMPORTANT NOTES FOR COUNCIL REVIEW

- Work is procured through MIDEAL – State of Michigan DTMB Contract #01044.
- No architectural drawings included; work is a remove-and-replace scope with fixtures similar in style.
- Permits and inspection fees are expected to be waived by the City of Berkeley. If required, any necessary permits will be coordinated in collaboration with the city.
- Construction is estimated to be completed within 60–90 days following formal council approval and notice to proceed, subject to material lead times and scheduling availability.
- This proposal is based on existing layouts and fixture types. Team Allied is not providing ADA compliance design or certification and cannot be held responsible for existing non-conforming conditions. Fixtures will be installed in alignment with current rough-ins, and any field adjustments required to meet ADA clearances or updated codes will be reviewed with the city prior to implementation.

BONDING STATEMENT

- Team Allied meets all bonding requirements for projects over \$50,000. Bond documentation available upon request or after council approval.

Quote Total: \$83,715.00

TERMS (Net 30)

Price is firm / fixed

A firm fixed price is a fixed price agreed upon by both parties for the scope of work outlined in the proposal.

Pricing is subject to change with a change in scope of work, delays out of control of the contractor or other such items that change the fundamental direction, scope and ability to complete such work.

Regular Straight Time Wages

Regular and Overtime wages DO NOT include any Prevailing Wage, Davis Bacon or Service Contract Act wages. If required, pricing will increase.

Quote based on on progress invoicing at intervals of 30 calendar days, unless otherwise agreed to in writing and prior to commencement of work. **Due to tariffs and economic uncertainty Allied cannot guarantee materials pricing.**

If you should have any questions, please feel free to call or email me.

Sincerely,

TO ACCEPT THIS PROPOSAL, please sign, date and return it, or you can forward an updated purchase order or work order.

CUSTOMER APPROVAL: _____ Printed Name: _____ Date: _____

QUOTE PQ-00005811

Berkley Community Center Bathroom
Renovations



1801 Howard Street Detroit Mi 48216
313-230-0800 www.teamallied.com

Date: July 16, 2025

Valid Until: August 29, 2025

Attn: Alex Brown

CUSTOMER

City of Berkley
3338 Coolidge
Berkley, MI 48072

LOCATION OF WORK

Berkley Community Center
2400 Robina Ave.
Berkley, MI 48072

SCOPE OF WORK

Procurement Method – MIDEal

- This proposal is procured and submitted via MIDEal – State of Michigan DTMB Contract #01044.
- Team Allied is an approved vendor under this contract, which satisfies all competitive bidding requirements.

Carpentry Scope

- Remove existing bathroom partitions, grab bars, mirrors, and ceiling tiles.
- Supply and install (2) new 60"x24" laminate countertops (stock color).
- Supply and install (1) new set of grab bars (18", 36", 42").
- Supply and install new solid plastic partitions for each toilet enclosure.
- Supply and install new USG 2310 ceiling tiles.
- Supply and install (2) new 36"x60" surface mount mirrors.

Plumbing Scope

Women's Restroom:

- Remove and replace (3) toilets with manual Sloan flushometers.
- Remove and replace (2) drop-in sinks with faucets and supply lines.

Men's Restroom:

- Remove and replace (2) toilets with manual Sloan flushometers.
- Remove and replace (2) drop-in sinks with faucets and supply lines.
- Remove and replace (1) urinal with manual Sloan flushometer.

Electrical Scope

- Remove existing luminaire fixtures.
- Provide and install (6) new 2'x4' LED luminaire fixtures into ceiling grid with proper MC cable and fittings.
- Provide and install (1) new toggle switch in each bathroom.
- Provide and install (2) new exhaust fans.
- Provide and install (2) new GFCI receptacles in each bathroom.
- Provide and install (2) new hand dryers (GC supplied).

Electrical Note 1: This scope assumes existing electrical circuitry is in acceptable condition. Any deficiencies or required upgrades discovered during installation will be brought to the city's attention for review.

Electrical Note 2: New exhaust fans will be sized to maintain equivalent ventilation performance based on existing conditions. Existing duct pathways will be reused where feasible, and any modifications will be reviewed with the city as needed.

Painting Scope

- Clean and prep block walls in men's and women's restrooms for painting.
- Clean, prep, and paint (2) existing frames and doors.

Tile Scope

- Remove and replace existing floor tile with new tile & Grout. (see Dal Tile sheet for proposed tile).

Tile Note: Tile installation assumes acceptable substrate conditions. Any unforeseen leveling, moisture mitigation, or repair needs will be brought to the attention of the city representative upon discovery and addressed through coordination prior to proceeding.

Important Notes for Council Review

- Work is procured through MIDEal – State of Michigan DTMB Contract #01044.
- No architectural drawings included; work is a remove-and-replace scope with fixtures similar in style.
- Permits and inspection fees are expected to be waived by the City of Berkley. If required, any necessary permits will be coordinated in collaboration with the city.
- Construction is estimated to be completed within 60–90 days following formal council approval and notice to proceed, subject to material lead times and scheduling availability.
- This proposal is based on existing layouts and fixture types. Team Allied is not providing ADA compliance design or certification and cannot be held responsible for existing non-conforming conditions. Fixtures will be installed in alignment with current rough-ins, and any field adjustments required to meet ADA clearances or updated codes will be reviewed with the city prior to implementation.

Bonding Statement

- Team Allied meets all bonding requirements for projects over \$50,000. Bond documentation available upon request or after council approval.

Quote Total: \$75,800.00

TERMS (Net 30)

Monthly draws

Price is firm / fixed

A firm fixed price is a fixed price agreed upon by both parties for the scope of work outlined in the proposal.

Pricing is subject to change with a change in scope of work, delays out of control of the contractor or other such items that change the fundamental direction, scope and ability to complete such work.

Regular Straight Time Wages

Regular and Overtime wages DO NOT include any Prevailing Wage, Davis bacon or Service Contract Act wages. If required, pricing will increase.

Quote based on on progress invoicing at intervals of 30 calendar days, unless otherwise agreed to in writing and prior to commencement of work. **Due to tariffs and economic uncertainty Allied cannot guarantee materials pricing.**

If you should have any questions, please feel free to call or email me.

Sincerely,

Ahmed Houmani
ahmedh@teamallied.com

TO ACCEPT THIS PROPOSAL, please sign, date and return it, or you can forward an updated purchase order or work order.

CUSTOMER APPROVAL: _____ Printed Name: _____ Date: _____

August 18, 2025 Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to authorize the City Manager to enter into an agreement for the Parks & Recreation Master Plan update, upon final review of the City Attorney, with Johnson Hill Ethics Studio at a cost not to exceed \$15,000. This is a budgeted item from account 208-751-818-000.

Ayes:

Nays:

Absent:

Motion:

MEMORANDUM

To: Mayor Dean and City Council
CC: Crystal VanVleck, City Manager
From: Dan McMinn, Parks and Recreation Superintendent

Date: August 7, 2025
Subject: 5-Year Parks and Recreation Master Plan Proposals and Award

Madam Mayor and Members of City Council,

Background

The 5-Year Parks and Recreation Master Plan update is in accordance with the Michigan Department of Natural Resources requirements to apply and receive grant funding. The current recreation plan expires at the end of 2025 and an updated plan is due to the MDNR by February 1, 2026. On July 10, 2025, the Parks and Recreation Department received 9 proposals for plan updates ranging in cost from \$10,740.00 to \$145,217.00.

Each proposal offers a unique, but similar take, on the requested items including:

- Develop a map of the city showing recreation facilities
- Provide photographic documentation of each park and its facilities
- Facilitate two (2) public meetings and a minimum of two (2) focus groups (participants to be determined) to help identify priorities, goals and objectives for the next 5 years
- Provide a survey with a return rate that accurately represents a sampling of the community population to identify community needs and issues on the recreation and park programs and facilities. This survey will be used as a baseline to determine needs, desires and willingness to pay
- Identify updated goals and objectives with a coordinating action plan – develop a set of prioritized recommendations for maintenance and renovation of parks and recreation facilities
- Assemble all updated information and develop a Parks and Recreation Plan update for the City's consideration, in accordance with Michigan Department of Natural Resources (MDNR) guidance documents and include all requisite components for certification by the MDNR.
- Present the plan at the Recreation Advisory Board meeting
- Present the plan at the City Council meeting

A scoring rubric was created and completed by several members of city staff and a decision to award the project to Johnson Hill Ethics Studio was agreed upon.

Johnson Hill Ethics Studio's proposal cost came in at \$10,740.00. With contingences, I am asking for approval of funds not to exceed \$15,000.00 in case there are things we would like to add or go more in-depth on. This is a budgeted expense from the Parks and Recreation Contractual Services line item (208-751-818-000).

Summary

- The Parks and Recreation 5-Year Master Plan expires at the end of 2025.

- An update is required to be able to apply for grants from the Michigan Department of Natural Resources.
- After reviews of 9 proposals, city staff including City Manager VanVleck, Deputy City Manager Shawn Young and Community Development Director Kristen Kapelanski scored each proposal on a 1 to 5 weighted scale.
- Johnson Hill Ethics Studio had the highest rating, the lowest cost and it was determined the project would be awarded to the company.
- Based on the costs provided and contingences, the ask for a cost not to exceed \$15,000 has been brought to the table.

Recommendation

After reviewing all 9 proposals, I am recommending the project be awarded to Johnson Hill Ethics Studio. I was immediately drawn to the layout and thoroughness of their proposal as well as the cliental they have worked with in the past.

I look forward to working with Johnson Hill Ethics Studio and am excited to get started. A member of the Johnson Hill Ethics Studio is scheduled to attend the August 18 council meeting to answer any questions you may have. As always, please let me know if you have any questions.

Matter of authorizing the City Manager to enter into an agreement, upon final review of the City Attorney, with Johnson Hill Ethics Studio at a cost not to exceed \$15,000. This is a budgeted item from account 208-751-818-000.

PROPOSAL

City of Berkley Five-Year Parks and Recreation Master Plan Update

July 10, 2025

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**JOHNSON HILL
LAND ETHICS
STUDIO**

July 10, 2025

Dan McMinn
Parks & Recreation Superintendent
City of Berkley
2400 Robina
Berkley, MI 48072

Subject: City of Berkley Five-Year Parks and Recreation Master Plan Update

Dear Mr. McMinn,

Johnson Hill Land Ethics Studio (JHLE) welcomes the opportunity to submit the following proposal to work with the City of Berkley to prepare an update to their Five-Year Parks and Recreation Plan.

JHLE is a landscape architecture and land planning firm based in Ann Arbor who has developed and refined innovative solutions for a wide variety of projects for over 30 years. With a focus on parks and recreation facilities, JHLE has completed a number of planning projects including parks and recreation master plans, individual park master plans, downtown vision plans, waterfront plans, and regional trail master plans.

Our experience in the planning and design of parks and recreation facilities enables us to assess certain aspects of this project through a different lens than a traditional planning firm. A good basis of design, operations, and maintenance considerations, coupled with a solid, community-driven input process is the cornerstone of any good planning effort. We have the experience and insight needed to ensure that the Parks and Recreation Master Plan update accurately captures the needs of the community while meeting the goals of the city for future parks and recreation improvements.

The Five-Year Parks and Recreation Plan update for the City of Berkley will result in a graphically compelling, community-involved, actionable plan that will not only satisfy the requirements of the Michigan Department of Natural Resources but provide the city with a valuable guiding document to use in service to the community.

With all our projects, we prioritize flexibility and adaptability so we can better serve our clients. If anything identified in our proposal, work plan, or associated fee does not align with the city's vision for this project we would welcome the opportunity to reexamine and adjust as needed. We appreciate this opportunity and look forward to the possibility of working with the City of Berkley on this project.

Sincerely,
Johnson Hill Land Ethics Studio



Tyler Sprague, PLA, ASLA
Principal



JOHNSON HILL LAND ETHICS STUDIO

WHO WE ARE...

Johnson Hill Land Ethics Studio (JHLE) is an Ann Arbor based landscape architecture and planning firm who has developed and refined innovative solutions for a wide variety of projects over the last 30 years. Descended from the internationally recognized office of William J. Johnson Associates, the firm draws upon a deep well of experience and expertise to address client needs. Staff enjoys exploring the unique relationships between people, the environment and sociocultural matrices that characterize each project. JHLE places a strong emphasis on design and public participation while balancing environmental sensitivity with the practical matters of budget, operations, and maintenance.



WHAT WE DO...

JHLE enjoys working with a broad range of clients on unique and interesting projects, both big and small. Below is a sampling of project types that JHLE has been involved in over the years.

- Parks and Recreation Planning
- Athletic and Recreation Facilities
- Community Planning
- Streetscapes
- Playgrounds/Splash Pads
- Commercial Development
- Waterfront Planning
- Campus Planning
- Historic Preservation
- Trails/Boardwalks
- Residential Design

We also offer innovative methods of graphic communication, using 3D modeling and rendering software to ensure our design ideas are clearly and effectively communicated.



Johnson Hill Land Ethics Studio

412 Longshore Drive
Ann Arbor, Michigan 48105
Phone: 734-668-7416
Fax: 734-668-2525
www.jhle-studio.com

Contact: Tyler Sprague, PLA, ASLA
tsprague@jhle-studio.com

Project Understanding & Approach

The City of Berkley is located in Oakland County and has a population of approximately 15,000 people. It is our understanding that the city has nine parks ranging in size from .7 to 17.9 acres, as well as a community center, seven baseball fields, and ten tennis courts. Since the adoption of the previous Parks and Recreation Plan, there have been several updates to Berkley's recreation offerings, which will need to be captured in this plan update.

This project will be an update to the city's Five-Year Parks and Recreation Plan, which will be used to guide the city's future parks and recreation endeavors, enhancing the quality of life for its residents. This plan will qualify for submission as a Five-Year Parks and Recreation Plan with the Michigan Department of Natural Resources (MDNR). It is our understanding that city staff has already inventoried the current parks and recreation facilities, including park classifications and ADA accessibility assessments, as well as prepared the information required for the updated community description and administrative structure sections of the plan. As such, those tasks are excluded from the following project work plan, though they can certainly be added if needed.

The following work plan details specific tasks associated with JHLE's proposed update of this plan.

TASK 1 – Project Management, Progress Reporting & Data Review

- A. Kick-off Meeting & Project Management – A kick-off meeting will be scheduled to confirm project goals, objectives, and expectations that will help guide decision-making throughout the project. This meeting will include, but is not limited to the following:
 - Confirmation – Project goals, objectives, scope, and schedule will be confirmed.
 - Outcome Expectations – Discuss expectations of the completed project.
 - Communications – Confirm lines of communication, points of contact, protocols and procedures for scheduling meetings, and any other project management related details.
 - Progress Reporting – Project progress reporting will occur through the use of biweekly virtual check-in meetings as well as meetings aligning with key project milestones. These meetings provide a vehicle for ongoing communication and aid in both coordination and collaboration between the project team and city staff.
- B. Review of Existing Information – All relevant information such as previous plans, reports and studies, as well as all city-prepared updated recreation information will be reviewed to ensure a solid understanding of contextual information surrounding the project as well as to identify any additional information that will be needed for the plan update.

TASK 2 – Recreation Inventory and Mapping

- A. Park and Facility Site Visits – JHLE will visit each city-owned parks and recreation facility to become familiar with the offered amenities. This level of familiarity will be critical during the development of the action plan. JHLE will also photograph each park and facility for inclusion in the plan update.
- B. Mapping – Using available GIS open data sources and any available city-provided data, recreation maps will be developed including the following:
 - A comprehensive city-wide map showing parks, natural areas, and facilities.
 - A regional recreation map
 - A walkability map for each property utilizing a ¼ mile buffer to indicate the surrounding areas considered within walking range.

TASK 3 – Community Engagement Process

Meaningful engagement with the community during the planning process is vital to the development of a successful parks and recreation plan. It ensures that the plan is responsive to the needs of the community and leads to a broader level of support for future implementation. No one understands a community more than those who live and work there, therefore it is essential that the development of the community engagement plan is a collaborative effort between the project team and city staff.

- A. Survey – The project team will administer an online survey to solicit information from the

Project Approach, cont'd

community, with hard copies available for residents as needed/desired. Questions for the survey will be developed and provided to city staff for review and comment prior to finalizing. The survey results will be tabulated and analyzed for trends.

- B. Focused Group/Stakeholder Meetings – Stakeholder meetings allow for the project team to engage with small groups of community members on more focused topics. The project team will work with city staff to identify appropriate stakeholders to meet with. Two (2) stakeholder meetings are proposed.
- C. Public Meetings – Public meetings will serve as a forum to present information about the planning process and provide an invitation for input on the direction of the plan. Two (2) public meetings are proposed and will be scheduled in coordination with city staff. We suggest one meeting that coincides with the launch of the online survey to introduce the project and solicit community input, and a second meeting after the survey has closed to discuss the results.
- D. Needs Assessment – Utilizing the demographic data in conjunction with community input obtained through the online survey, stakeholders meetings, and public meeting, a needs assessment will be developed to identify and/or confirm issues related to recreational services.

TASK 4 – Goals and Objectives

- A. Confirm Vision, Mission, and Goals/Objectives – Vision and mission statements will be either affirmed, developed, or modified with city staff. Then goals and specific objectives, incorporating themes such as sustainability, inclusion, equity, environmental stewardship, preservation, and historical and cultural character will be developed. Feedback from the community engagement process, future recreation trends, and the result of the recreation inventory evaluation will all be considered during this process.

TASK 5 – Action Plan

- A. Action Plan Development – Upon completion of tasks 1-4, the action plan will be developed with supporting strategies, actions, responsibilities, priorities, and cost estimates where appropriate. The action plan will cover the following areas:
 - Park development and improvement
 - Park and facility operational management
 - Programs and services
 - Policies and practices

TASK 6 – Report Layout

- A. Report Layout – JHLE will compile all of the prior plan content and updated information into an organized, readable, and graphically compelling report. In accordance with MDNR requirements, the following sections will be included:
 - Community Description
 - Administrative Structure
 - Recreation Inventory
 - Planning Process
 - Public Input Process
 - Goals & Objectives
 - Action Program
 - Appendices
- B. Supporting Documentation – Supporting documentation will be included in the appendices of the report and is anticipated to include:
 - Post-completion self-certification reports for previous MDNR grants
 - Complete online survey results

Project Approach, cont'd

- Documentation from stakeholder meetings and the public meeting
- Notice of 30-day public review
- Notice and minutes of the public hearing
- Resolution of adoption and meeting minutes where resolution to adopt the plan occurred.
- Transmittal letters

TASK 7 – Plan Presentation

- A. Recreation Advisory Board – JHLE will present the plan at the November 13, 2025 Recreation Advisory Board meeting
- B. City Council – JHLE will present the plan at the December 1, 2025 City Council meeting

TASK 8 – Plan Adoption and Submission to MDNR

- A. Final Edits for Adoption Resolution – JHLE will incorporate feedback from the Recreation Advisory Board, City Council, and 30-day public review period into a final plan for adoption by City Council.
- B. After adoption, JHLE will provide a final plan with all supporting documentation for submission to MDNR.

Final Deliverables

Deliverables for the project include the following:

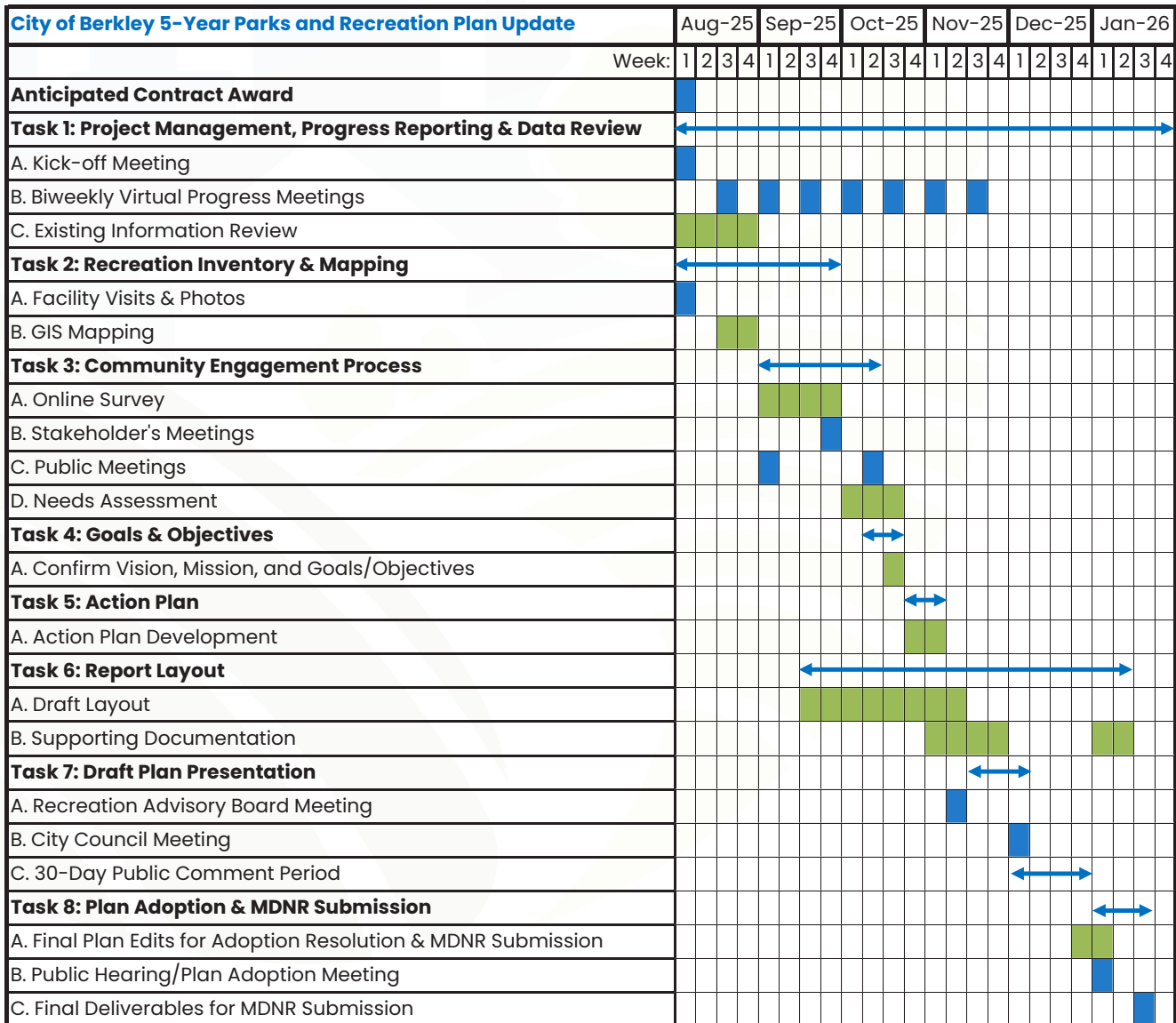
- A PDF color version of the adopted Parks and Recreation Plan document including all graphics, appendices, and associated materials.
- Five bound color hard copies of the adopted Parks and Recreation Plan document including all graphics, appendices, and associated materials.
- All digital files used to create the plan.

Michigan Department of Natural Resources Compliance

The Parks and Recreation Plan will meet or exceed any applicable requirements set forth by the State of Michigan Department of Natural Resources. The project team will assist with the final submittal prior to the February 1, 2026 Deadline.

Proposed Project Schedule

The schedule identified below represents an estimated timeline for the project, which begins in August. Public engagement would occur in early fall and the public hearing/plan adoption would take place at the end of this year. The adopted plan will be submitted to MDNR prior to the February 1, 2026 deadline. We anticipate finalizing the schedule in conjunction with city staff at the start of the project.

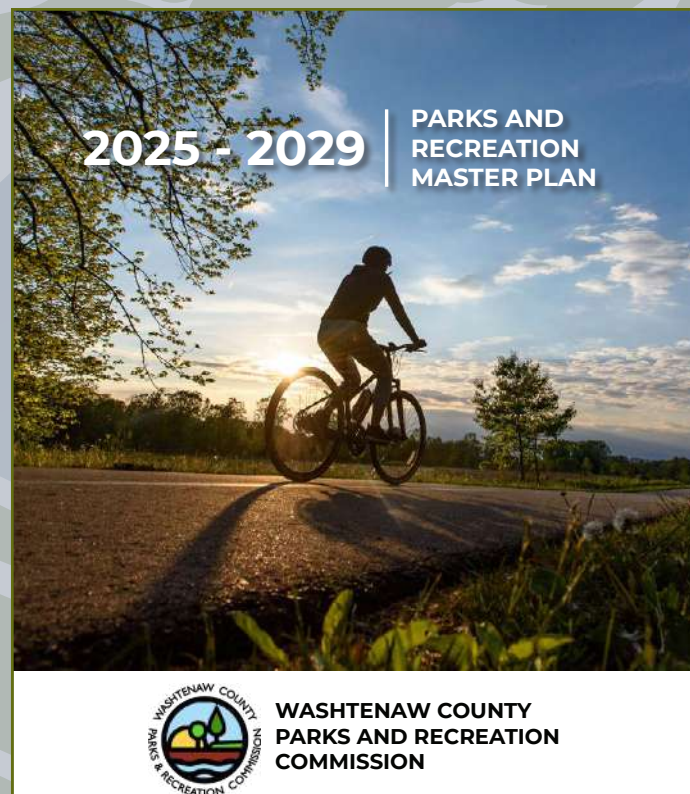


Key Milestone	
Length of Task	
Technical Task	

Proposed Fee

	Principal	Landscape Architect	Administration
Hourly Rates:	\$100	\$80	\$50
Task 1: Project Management, Progress Reporting & Data Review			
A. Kick-off Meeting & Project Management	4	5	6
B. Biweekly Virtual Progress Meetings	4	4	0
C. Existing Information Review	0	4	0
Task 1 Subtotal:	\$800.00	\$1,040.00	\$300.00
Task 2: Recreation Inventory & Mapping			
A. Facility Visits & Photos	5	5	0
B. GIS Mapping	0	12	0
Task 2 Subtotal:	\$500.00	\$1,360.00	\$0.00
Task 3: Community Engagement Process			
A. Online Survey	2	6	0
B. Stakeholder's Meetings	4	0	0
C. Public Meetings	6	10	0
D. Needs Assessment	2	6	0
Task 3 Subtotal:	\$1,400.00	\$1,760.00	\$0.00
Task 4: Goals & Objectives			
A. Confirm Vision, Mission, and Goals/Objectives	2	2	0
Task 4 Subtotal:	\$200.00	\$160.00	\$0.00
Task 5: Action Plan			
A. Action Plan Development	8	2	0
Task 5 Subtotal:	\$800.00	\$160.00	\$0.00
Task 6: Report Layout			
A. Draft Layout	2	8	0
B. Supporting Documentation	0	2	0
Task 6 Subtotal:	\$200.00	\$800.00	\$0.00
Task 7: Draft Plan Presentation			
A. Recreation Advisory Board Meeting	3	0	0
B. City Council Meeting	3	0	0
Task 7 Subtotal:	\$300.00	\$0.00	\$0.00
Task 8: Plan Adoption & MDNR Submission			
A. Final Plan Edits for Adoption Resolution & MDNR Submission	0	2	0
B. Public Hearing/Plan Adoption Meeting	3	0	0
Task 8 Subtotal:	\$300.00	\$160.00	\$0.00
Reimbursable Expenses			
Travel (Mileage) / Printing			\$500.00
Project Subtotals:	\$4,500.00	\$5,440.00	\$800.00
TOTAL NOT-TO-EXCEED FEE:		\$10,740.00	

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of the park system and to enhance the health and well-being of the community.

- **Achieve Net Zero Operations by 2030:** Achieve net zero operations for all parks and preserves by 2030 and explore the potential to serve as a carbon sink for county operations.

1.3 Project Process

The Master Plan followed a process of data collection, public input, on-the-ground study, assessment of existing conditions, market research, and open dialogue with local leadership and key stakeholders. The project planning process is illustrated in Figure 1.

1.4 Current Parks Map and Definition of Planning Area

The planning area for this Master Plan includes all areas within Washtenaw County's boundaries to identify and address the park and recreation needs of its residents. Figure 2 depicts the planning area and location of WCPARC parks, nature preserves, the Border to Border Trail, and WCPARC conservation easements.



Users on the Border to Border trail at Hudson Mills



Day campers at Independence Lake



Figure 1 - Project Process Diagram

Washtenaw County Parks & Recreation Plan

Washtenaw County, Michigan

Since its inception in 1973, Washtenaw County Parks & Recreation Commission (WCPARC) has been vital to the quality of life in Washtenaw County. As stewards of public spaces, WCPARC recognizes the profound impact that parks and recreation have on the physical, social, and environmental well-being of the community. WCPARC has grown over the past 50+ years to manage nearly 2,200 acres of parkland throughout 12 parks and 4,900 acres of natural areas throughout 35 preserves. Other facilities include the Michigan Folk School, Meri Lou Murray Recreation Center, Pierce Lake Golf Course, Rolling Hills Water Park, and 38 miles of the Border-to-Border Trail. WCPARC has also protected nearly 3,200 acres of open space and agriculture lands with the use of conservation easements.

Johnson Hill Land Ethics Studio, PROS Consulting, and ETC Institute worked with WCPARC throughout 2024 to develop a comprehensive Parks and Recreation Plan which was adopted in January of 2025. The plan utilized a robust public engagement process, a thorough recreation inventory and accessibility assessment and a level-of-service and programming analysis, all of which informed the plan's final recommendations.

Responding to the dynamic shifts within Washtenaw County since the adoption of the previous plan in 2019, factors such as population growth, changing demographics, evolving recreational trends, establishment of new park facilities, increased usage of facilities since the COVID-19 pandemic, and the resounding success of numerous programs, have reshaped how WCPARC serves the recreation needs of the community.



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GLEN ARBOR TOWNSHIP

Community Parks & Recreation Plan
2023-2027

GLEN ARBOR TOWNSHIP PARK

LOCATION:
Corner of State St. and S. Glen Lake Rd.

SERVICE AREA:
Glen Arbor Township (Inland County)

SIZE:
2.2 acres

ACCESSIBILITY RATING:
2

AMENITIES:

- Basketball courts (one full court, two half courts)
- Four tennis courts
- Three pickleball courts
- Playground equipment
- Outdoor fitness equipment
- Table tennis
- Two pavilions
- Restroom
- Parking
- Nature preserve
- Storage shed

ADDITIONAL INFORMATION:
This community park was recently upgraded as part of a significant investment in park facilities provided by the township in 2017. The park is used by the principles of universal design to ensure the park would be accessible to the greatest number possible and one of the resulting features is an accessible playground. The park is very popular with residents of Glen Arbor Township, visitors from elsewhere in the county, and tourists.



Glen Arbor Township Community Parks & Recreation Plan

The Glen Arbor Parks & Recreation Board, in conjunction with the Township Board are in the process of developing a MDNR 5-year Community Parks and Recreation Plan. This document will aid in the future planning and development of park facilities and recreational programming for the Township as well allow for the Township to pursue State grant funding.

The Township would like to engage you in this process by asking that you fill out a survey which is available both online and at Glen Arbor Township Hall. To complete the survey online, scan the QR code or visit the Parks & Recreation webpage at www.glenarbortownship.com/departments/parks-and-recreation.com. Survey responses will be accepted until September 6, 2022.

The Parks & Recreation Board will also be hosting two public input sessions at the Glen Arbor Township Hall. Dates for these meetings are as follows:

August 10, 2022 at 7:00pm
October 12, 2022 at 7:00pm

Five-Year Community Recreation Plan Glen Arbor Township, Michigan

In 2022, the Glen Arbor Township Parks and Recreation Board, in conjunction with the Township Board engaged Johnson Hill Land Ethics Studio to assist with the development of a Five-year Community Recreation Plan. The Township did not have a previous Community Recreation Plan to update so the development of a plan required a more involved process.

Glen Arbor Township is an extremely popular tourist destination during the summer months in large part due to the presence of the Sleeping Bear Dunes National Lakeshore. With the influx of visitors during the summer it was important to both ensure that facilities and programming are adequate for the peak season but also that recreation opportunities are offered during the winter months for the permanent residents.

The Township was interested in engaging with the local community as much as possible. This engagement consisted of two public open houses, multiple stakeholder meetings and focus groups, an online survey, and a final presentation to the Township Board.

The final plan included recommendations to develop partnerships with the National Lakeshore and other recreation resources within the community to maximize the use of existing facilities, develop additional recreational programming for the shoulder seasons and winter months, further develop available land for park & recreation uses, and develop a parks and recreation maintenance department within the Glen Arbor Township Organization.

The plan was adopted in February of 2023.



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2.2 VISION STATEMENT

The Vision Statement is an aspirational declaration of what the West Bloomfield Parks & Recreation Commission wants the future to be. The Vision Statement is a long-term goal. The Vision Statement for West Bloomfield Parks & Recreation Commission is as follows:

Our Vision... is to boldly imagine the future of recreation, conservation and service that reflects traditional values and anticipates new and exciting qualities of life.



5.4 FACILITY TRANSFORMATIONS



West Bloomfield Parks and Recreation Strategic Plan West Bloomfield Township, Michigan

The West Bloomfield Parks & Recreation Commission recognized the opportunity to assess the status of their parks and recreation system, and identify and embrace a bridge to the future. The Commission decided to boldly and comprehensively envision a path forward by authorizing a Strategic Plan which consists of four primary components. They are simply titled Today, Aspirations, Recommendations, and Tomorrow.

Today represents a robust snapshot of the current status of the Commission's assets and operations. This is the result of rigorous discussions with Commissioners, Strategic Plan Committee members, senior staff, all programming and operations staff members, more than a dozen key stakeholders, and the public-at-large. Today also represents the active analysis and interpretation of these various inputs.

Aspirations fuel and fire the entire process. They are most clearly articulated as the foundational Pillars of West Bloomfield Parks & Recreation Commission and in the Vision and Mission Statements. They impart significant influence on key strategic recommendations.

Recommendations address the strategic initiatives and objectives that will have the most profound, positive impact on the parks and recreation system.

Tomorrow anticipates the successful implementation of Strategic Plan objectives and how these will increase the Commission's capacity to serve the community's conservation, recreation, social and wellness needs.

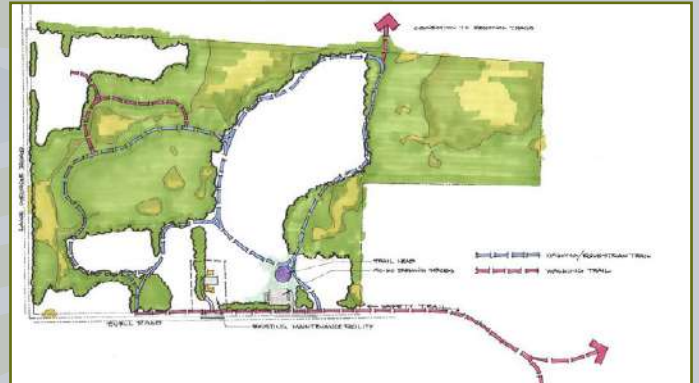
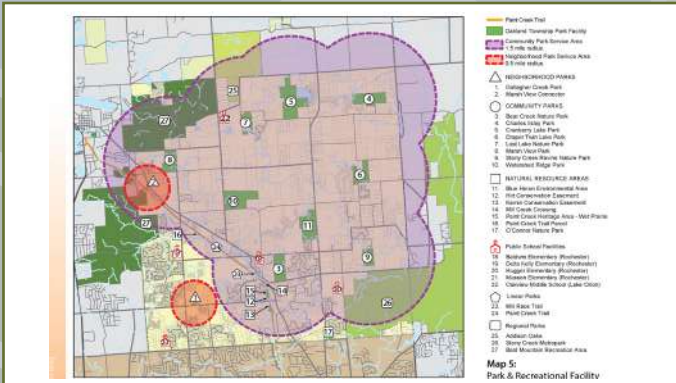
The Strategic Plan for West Bloomfield Parks & Recreation Commission establishes objectives that point to and define a vigorous and exciting role in serving the conservation, recreation, social and wellness needs of the West Bloomfield Township community.



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Five-Year Community Recreation Plan Oakland Township, Michigan

Operating under an aggressive schedule, JHLE worked with Oakland Township's Parks and Recreation Department to create a Community Recreation Plan that reflects the diverse views of the Township while respecting the overall desire to preserve the rural character of the community.

Oakland Township residents take pride in the area's rustic character. Located in northeast Oakland County, the Township experiences development pressure both within the Township's borders and from neighboring communities. This pressure, in turn, has placed demands on park development and management strategies.

JHLE set up a website to host the Community Recreation Plan drafts as they were being developed and refined. Preliminary vision plans were created for several of the Township's parks based on opinions voiced in a series of focus groups and community surveys. JHLE then led two community open houses and utilized the data gathered to finalize the plan.

The resulting product acknowledged the changing demographics of the community and the desire for more active use facilities, balanced by a strong preservation ethic and a desire for unprogrammed open green space. Project Reference:



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City of Zeeland Downtown Vision Planning

Zeeland, Michigan

The Vision for Zeeland, Michigan is to revitalize the heart of the community and encourage a downtown that is financially affordable and competitive, attractive, fun, and energetic.

During a period of several years, the City of Zeeland actively worked to develop future plans for the entire community, including Downtown Zeeland. In 2009, Johnson Hill Land Ethics Studio integrated prior efforts into a planning framework resulting in the Downtown Zeeland Vision Plan. Community meetings were conducted to determine the needs and desires of stakeholders including business and property owners, entrepreneurs, families, and residents.

The final Vision Plan consisted of a series of specific suggestions to help Zeeland revitalize their Downtown. These suggestions included: creating strong corners throughout the downtown area, maximizing the use of existing buildings and proposing new developments where appropriate, identifying opportunities for infill development, and providing suggestions to enlarge and relocate an existing farmers market. The importance of public-private partnerships and their impact on local development and the economy of Zeeland was also highlighted in the plan.

In recent years, Johnson Hill Land Ethics Studio has had the opportunity to reteam with the City of Zeeland to provide updates to the original Vision Plan as well as work on specific downtown projects, including a downtown gateway study, the Library Lane project, the Sligh Block workshop and report, and two separate RFPs for the development of City-owned downtown properties.

Through input from the local community and city officials, JHLE was able to provide Zeeland with a relevant and meaningful Vision Plan that has served the city for several years and continues to be a useful tool for downtown planning.



JOHNSON HILL LAND ETHICS STUDIO

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Tyler Sprague joined Johnson Hill Land Ethics Studio after completing his MLA at California State Polytechnic University, Pomona with an academic focus on regional scale land planning and ecological design. With several years of prior experience in landscape construction management, Tyler has a unique insight into the planning and organization of complex projects ranging from conception to implementation. Tyler has worked on a broad range of projects with JHLE including parks and recreation planning, recreation facility design, playgrounds, splashpads, trails & boardwalks as well as site design for both municipal and private clients.

Education

2015	Master of Landscape Architecture California State Polytechnic University, Pomona
2006	Bachelor of Small Business Management Ferris State University
2004	Associate of Ornamental Horticulture Technology Ferris State University

Professional

2015 to Present	Johnson Hill Land Ethics Studio Ann Arbor, Michigan
2014 to 2015	Valleycrest Landscape Development Fountain Valley, California; Canton, Michigan
2009 to 2012	Veranda Landscaping, LLC San Ramon, California
2007 to 2009	Golden State Landscaping Livermore, California

Awards

Cal Poly Pomona Project Blue Design Competition Phase II	2014
Gardens Making Place Design Competition - Pitzer College	2014

Civic and Professional Associations

American Society of Landscape Architects, Member

Registration

Landscape Architect, Michigan, No. 1808 (3901001808)



TYLER SPRAGUE

Principal

tsprague@jhle-studio.com



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Project Examples - Public Parks, Trails and Planning

Ellsworth Boardwalk
Kenning Park
Betsie Valley Trail
West Bloomfield Township Splash Park
West Bloomfield P & R Strategic Master Plan
Lake St. Clair Metropark
Dozier Park
Inglenook Park
Coldwater Lake Park
Gezon Park
Marshview Park
Community Park
Sibley Prairie Nature Preserve
Secrest Nature Preserve
The Treeline Conservancy
Tawas State Park Campground
Riverview Park
Wilcox Lake Recreation Area
Glen Arbor Township Park
Glen Arbor Community Recreation Plan
Zeeland Downtown Vision Plan
Brownstown Township Campus Soccer Field
Township Hall Park
Independence Lake County Park
Herrick Recreation Area
Washtenaw County Parks & Recreation Plan
Iron Creek Nature Preserve Pedestrian Bridge
Fitzgerald Park Wood Stair Reconstruction

Wayne County, MI
Birmingham, MI
Benzie County, MI
West Bloomfield, MI
West Bloomfield, MI
Harrison Twp., MI
Inkster, MI
Southfield, MI
Isabella County, MI
Wyoming, MI
Oakland Township, MI
Northfield Twp., MI
Brownstown Twp., MI
Superior Twp., MI
Ann Arbor, MI
East Tawas, MI
Livonia, MI
Plymouth, MI
Glen Arbor, MI
Glen Arbor, MI
Zeeland, MI
Brownstown Twp., MI
Scio Twp., MI
Washtenaw County, MI
Isabella County, MI
Washtenaw County, MI
Manchester Twp., MI
Grand Ledge, MI

Project Examples - Historical Sites

Vicksburg Mill Redevelopment
Fishtown
Bayview - John H. Hall Auditorium
Meadow Brook Hall
Fisk Farm

Vicksburg, MI
Leland, MI
Petoskey, MI
Rochester, MI
White Lake Twp., MI

Project Examples - Commercial, Corporate and Institutional

The Crossroads
Zeeland 3 Main Avenue Development
Heritage Community
River West
St. Joseph Mercy Hospital
Michigan Regional Council of Carpenters
Viking Group
Advia Credit Union Headquarters
University Commons
Ann Arbor Airport
Marriott at Eagle Crest Resort
Mount Bohemia Ski Resort
Sligh Block Planning Workshop
Mary Free Bed at Covenant
Sugarfoot Farms

Scio Township, MI
Zeeland, MI
Kalamazoo, MI
Traverse City, MI
Chelsea, MI
Wayland, MI
Caledonia, MI
Oshtemo, MI
Ann Arbor, MI
Ann Arbor, MI
Ypsilanti, MI
Mohawk, MI
Zeeland, MI
Saginaw, MI
Traverse City, MI

Project Examples - Schools, Colleges and Universities

Northwestern Michigan College
University of Michigan Saginaw Forest
University of Michigan North Campus Housing
Dublin Elementary
Walled Lake Early Childhood Center
Handley Elementary School

Traverse City, MI
Ann Arbor, MI
Ann Arbor, MI
White Lake Twp., MI
Novi, MI
Saginaw, MI

City of Berkley Five-Year Parks and Recreation Master Plan Update



TYLER SPRAGUE

Principal

tsprague@jhle-studio.com



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Sara Steenbergh is a graduate of the University of Michigan School for Environment and Sustainability, where she pursued dual graduate degrees in landscape architecture and ecosystem science. She is interested in the intersection of design, ecology, and equity in the built environment, and her work focuses on creating engaging outdoor spaces that support community needs through sustainable design. With a prior career in writing and editing, she brings strong narrative skills to her projects, which are elevated by her graphic and analytic abilities.

Education

2021	Master of Landscape Architecture University of Michigan – Ann Arbor
2021	Master of Science – Ecosystem Science & Management University of Michigan – Ann Arbor
2008	Bachelor of Arts University of Michigan – Ann Arbor

Professional

2024 to Present	Johnson Hill Land Ethics Studio Ann Arbor, Michigan
2023 to 2024	Friends of the Rouge Plymouth, Michigan
2021 to 2023	Johnson Hill Land Ethics Studio Ann Arbor, Michigan
2017 to 2018	University of Michigan Library System Ann Arbor, Michigan
2010 to 2017	Hanson Renaissance Court Reporting Detroit, Michigan

Teaching

2019 to 2021	Graduate Student Instructor University of Michigan – Ann Arbor <ul style="list-style-type: none">• Ecological Design Studio• Ecology: Concepts and Applications• Site Engineering
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Awards


Landscape Architecture Foundation Olmsted Scholar	2021
Michigan ASLA Scholarship Award	2020
Women’s National Farm and Garden Scholarship Award	2020

Civic and Professional Associations


American Society of Landscape Architects
Society for Ecological Restoration
Ecological Society of America

Registration

Landscape Architect, Michigan, No. 3901047087



SARA STEENBERGH
Landscape Architect
ssteenbergh@jhle-studio.com



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734.668.7416 • www.jhle-studio.com

Project Examples – Public Parks, Trails and Planning

Betsie Valley Trail
Northfield Twp Community Park
Sibley Prairie Nature Preserve
Secrest Nature Preserve
Riverview Park
Glen Arbor Community Recreation Plan
Wilcox Lake Recreation Area
Iron Creek Nature Preserve
Township Hall Park
Zeeland Downtown Vision Plan
Fitzgerald Park West Ledge Trailhead Stairs
Independence Lake County Park
Washtenaw County Parks & Recreation Plan

Benzie County, MI
Northfield Twp., MI
Brownstown Twp., MI
Superior Twp., MI
Wayne County, MI
Glen Arbor, MI
Plymouth, MI
Manchester, MI
Scio Twp., MI
Zeeland, MI
Grand Ledge, MI
Webster Twp., MI
Washtenaw Co., MI

Project Examples – Historical Sites

Vicksburg Mill Redevelopment
Fishtown
Meadow Brook Hall
Affleck House
– *Friends of the Rouge*

Vicksburg, MI
Leland, MI
Rochester, MI
Bloomfield Hills, MI

Project Examples – Commercial, Corporate and Institutional

Heritage Community
Crystal Mountain
University Commons
Ann Arbor Airport
Marriott at Eagle Crest Resort
Mount Bohemia Ski Resort
Mary Free Bed at Covenant
Dow Gardens
Touchstone Cohousing
Mercedes-Benz Financial Services
– *Friends of the Rouge*

Kalamazoo, MI
Thompsonville, MI
Ann Arbor, MI
Ann Arbor, MI
Ypsilanti, MI
Mohawk, MI
Saginaw, MI
Midland, MI
Ann Arbor, MI
Farmington Hills, MI

Project Examples – Schools, Colleges and Universities

University of Michigan North Campus Housing
Dublin Elementary
Handley Elementary School
East Jordan Elementary School
Saginaw Chippewa Tribal College
Salina Elementary School
– *Friends of the Rouge*

Ann Arbor, MI
White Lake Twp., MI
Saginaw, MI
East Jordan, MI
Saginaw, MI
Dearborn, MI



SARA STEENBERGH

Landscape Architect

ssteenbergh@jhle-studio.com



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CITY OF BERKLEY
OFFICE OF THE CITY CLERK
 3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

CITY OF BERKLEY BID OPPORTUNITY NON-DISCRIMINATION AFFIDAVIT

BID OPPORTUNITY: Parks and Recreation Five-Year Master Plan Update

**THIS AFFIDAVIT SHALL BE SUBMITTED AND MADE A PART OF EACH AND EVERY BID PROPOSAL
TO THE CITY OF BERKLEY, MICHIGAN**

STATE OF MICHIGAN
COUNTY OF OAKLAND

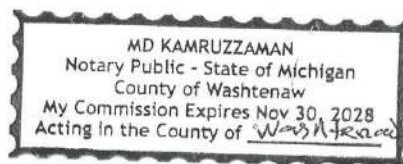
TYLER SPRAGUE, BEING DULY SWORN
deposes and says that:

1. In compliance with the City of Berkley Non-Discrimination Policy, the Contractor shall not discriminate against an employee or an applicant for employment in hiring, any terms and conditions of employment or matters related to employment regardless of race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, genetic information, height, weight, disability, veteran status, familial status, marital status or any other reason, that is unrelated to the person's ability to perform the duties of a particular job or position, in accordance with applicable federal and state laws.
2. The undersigned is duly authorized to execute this affidavit on behalf of the bidder.

Subscribed and sworn to before me this
08 day of 07, 2025
a notary public in and for said County,

Notary Public

My Commission expires: NOV 30, 2028



Authorized Signature

Tyler Sprague
Printed Name of Signatory

Johnson Hill Land Ethics Studio
Company Name

412 Longshore Drive
Address

Ann Arbor, MI 48105
City, State, Zip Code

734-668-7416
Area Code & Phone Number

PLEASE NOTE: City of Berkley employees cannot notarize this document.

CITY OF BERKLEY BID OPPORTUNITY CONTRACTOR REFERENCES

BID OPPORTUNITY:	Parks and Recreation Five-Year Master Plan Update
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REFERENCE 1:

COMPANY NAME	Washtenaw County Parks & Recreation Commission
ADDRESS	2230 Platt Road, Ann Arbor, MI
TELEPHONE	734-971-6337
CONTACT PERSON	Meghan Bonfiglio
CONTRACT DATES	January 2024 - January 2025
DESCRIPTION OF WORK	Update WCPARC's Five-Year Parks and Recreation Plan.

REFERENCE 2:

COMPANY NAME	Glen Arbor Township
ADDRESS	6394 W. Western Ave.
TELEPHONE	231-334-3539
CONTACT PERSON	Pamela Laureto
CONTRACT DATES	June 2023 - December 2023
DESCRIPTION OF WORK	Create a Five-Year Parks and Recreation Plan for Glen Arbor Township.

REFERENCE 3:

COMPANY NAME	City of Zeeland
ADDRESS	21 S. Elm St, Zeeland, MI 49464
TELEPHONE	616-748-5906
CONTACT PERSON	Abby deRoo
CONTRACT DATES	2009 - Current
DESCRIPTION OF WORK	Ongoing downtown vision planning for the City of Zeeland.



CITY OF BERKLEY
OFFICE OF THE CITY CLERK
 3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

CITY OF BERKLEY BID OPPORTUNITY NON-COLLUSIVE AFFIDAVIT

BID OPPORTUNITY:	Parks and Recreation Five-Year Master Plan Update
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**THIS AFFIDAVIT SHALL BE SUBMITTED AND MADE A PART OF EACH AND EVERY BID PROPOSAL
TO THE CITY OF BERKLEY, MICHIGAN**

STATE OF MICHIGAN
 COUNTY OF OAKLAND

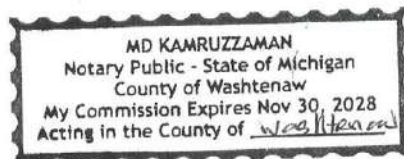
TYLER SPRAGUE, BEING DULY SWORN
 deposes and says that:

1. The bid has been arrived at by the bidder independently and has been submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other vender of materials, supplies, equipment, or services described in the invitation to bid, designed to limit independent bidding or competition; and
2. The contents of the bid have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid and will not be communicated to any such person prior to the official opening of the bid.
3. The undersigned is duly authorized to execute this affidavit on behalf of the bidder.

Subscribed and sworn to before me this
08 day of 07, 2025
 a notary public in and for said County,

Notary Public

My Commission expires: NOV 30, 2028



Authorized Signature

Tyler Sprague

Printed Name of Signatory

Johnson Hill Land Ethics Studio

Company Name

412 Longshore Drive

Address

Ann Arbor, MI 48105

City, State, Zip Code

734-668-7416

Area Code & Phone Number

PLEASE NOTE: City of Berkley employees cannot notarize this document.



CITY OF BERKLEY
OFFICE OF THE CITY CLERK
3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

CITY OF BERKLEY BID OPPORTUNITY CONFLICT OF INTEREST DISCLOSURE FORM

BID OPPORTUNITY:	Parks and Recreation Five-Year Master Plan Update
-------------------------	---

Name:	Tyler Sprague	Company:	Johnson Hill Land Ethics Studio
Title:	Principal	Address:	412 Longshore Drive, Ann Arbor, MI

Please describe any relationships, transactions, positions you hold (as owner, director or volunteer of a for-profit or nonprofit organization) or other circumstances you believe could contribute to an actual or perceived conflict of interest between the City of Berkley and your personal interest. (Use additional paper if necessary.)

<input type="checkbox"/>	I have the following conflict of interest to report.

<input type="checkbox"/>	I have the following potential conflict of interest to report.

<input checked="" type="checkbox"/>	I have no circumstances that I believe could contribute to an actual or perceived conflict of interest.
-------------------------------------	--


Signature
7/8/2015
Date



CITY OF BERKLEY
OFFICE OF THE CITY CLERK
3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

CITY OF BERKLEY BID OPPORTUNITY HOLD HARMLESS & INDEMNITY FORM

BID OPPORTUNITY:	Parks and Recreation Five-Year Master Plan Update
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PURPOSE:

To the fullest extent permitted by law, the CONTRACTOR expressly agrees to indemnify and hold harmless the City of Berkley (City), its elected and appointed officials, its employees and volunteers and others working on behalf of the City, from and against all loss, cost, expense, damage, liability or claims (whether groundless or not) arising out of bodily injury, sickness or disease (including death resulting at anytime there from) which may be sustained or claimed by any person or persons.

This includes damage or destruction of any property (including loss of use) based on any act or omission (negligent or otherwise) of the CONTRACTOR or anyone acting on its behalf in connection with or incident to this agreement.

The CONTRACTOR shall, at its own cost and expense, defend any such claim and any suit, action, or proceeding which may be commenced hereunder. In the event of any suit, action or proceeding, the CONTRACTOR shall pay:

- Any and all judgments which may be recovered.
- Any and all expenses including, but not limited to, costs, attorneys' fees and settlement expenses which may be incurred.

The CONTRACTOR shall not be responsible to the City on indemnity for damages caused by or resulting from the City's sole negligence.

PLEASE PRINT:

Tyler Sprague

Contractor Name

412 Longshore Drive

Contractor Street Address

Ann Arbor, MI 48105

City, State, Zip Code

734-668-7416

Telephone

TYLER SPRAGUE

Authorized Representative

[Signature]

Signature

7/8/2025

Date

[Signature]

Witness



CITY OF BERKLEY
OFFICE OF THE CITY CLERK
 3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

CITY OF BERKLEY BID OPPORTUNITY IRAN BUSINESS RELATIONSHIP AFFIDAVIT

BID OPPORTUNITY: Parks and Recreation Five-Year Master Plan Update

**THIS AFFIDAVIT SHALL BE SUBMITTED AND MADE A PART OF EACH AND EVERY BID PROPOSAL
 TO THE CITY OF BERKLEY, MICHIGAN**

STATE OF MICHIGAN
 COUNTY OF OAKLAND

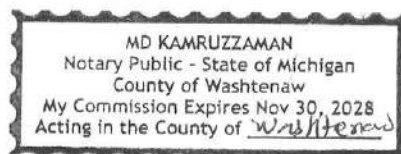
TYLER SPRAGUE, BEING DULY SWORN
 deposes and says that:

1. Pursuant to the Michigan Iran Economic Sanctions Act, 2012 P.A. 517, by submitting a bid, proposal or response, the respondent certifies, under civil penalty for false certification, that it is not an "Iran linked business," as that term is defined in the Act.
2. The undersigned is duly authorized to execute this affidavit on behalf of the bidder.

Subscribed and sworn to before me this
08 day of 07, 2025
 a notary public in and for said County,

Notary Public

My Commission expires: NOV 30, 2028



Authorized Signature

Tyler Sprague

Printed Name of Signatory

Johnson Hill Land Ethics Studio

Company Name

412 Longshore Drive

Address

Ann Arbor, MI 48105

City, State, Zip Code

734-668-7416

Area Code & Phone Number

PLEASE NOTE: City of Berkley employees cannot notarize this document.

81			
82	RANKINGS Weighted rankings (sorted by average score)	Ranking Average	Ranking
83	JHLE	3.09	5
84	McKenna	3.06	7
85	F & V	2.98	2
86	JIMA	2.84	4
87	HRC	2.54	3
88	Mannik Smith	2.43	6
89	OHM	2.95	8
90	SENGA	1.70	9
91	Berry Dunn	1.29	1
92			
93			

A RESOLUTION

**TO SET ALTERNATIVE MEETING DATES FOR THE JULY AND DECEMBER
BOARD OF REVIEW MEETINGS**

WHEREAS, Section 53b of the General Property Tax Act, MCL 211.53b, requires a Board of Review that meets in July and December to meet on the Tuesday following the third Monday in July and the Tuesday following the second Monday in December; and

WHEREAS, Public Act 122 of 2008, effective May 9, 2008, allows for an alternate July and December Board of Review meeting date during the week of the third Monday in July and during the week of the second Monday in December, if authorized by the governing body of the municipality, and;

NOW, THEREFORE, BE IT HEREBY RESOLVED, Pursuant to Public Act 122 of 2008 The City of Berkley authorizes the Board of Review to schedule an alternative meeting date during the week of the third Monday in July and the during the week of the second Monday in December. Said meeting will be posted pursuant to the Open Meetings Act.

Introduced and passed at a Regular City Council Meeting on Monday, August 18, 2025.

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk

August 18, 2025 Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the Police Officer Labor Council Command tentative agreement.

Ayes:

Nays:

Absent:

Motion:



MEMORANDUM

To: Mayor Dean and City Council
From: Crystal VanVleck, City Manager

Date: *August 18, 2025*
Subject: Command Officers/POLC Tentative Agreement

Madam Mayor and Members of City Council,

Background

We have been in negotiations over a new contract for several months now, as the existing contract expired June 30, 2025. Through the guidance of our labor attorney, Brandon Fournier, we have come to a tentative agreement with Command Officers/POLC union representation that has been approved by their membership

Summary

Again, I am proud of both the union representation and the City's team, which included Deputy City Manager of Public Services Shawn Young, Human Resources Director Jessica Stover along with myself. I believe both sides took a thoughtful approach that balanced our fiscal responsibilities and restrictions, as well as a fair benefit package to employees that will keep us competitive throughout the recruitment and retainment of employees. The specifics of the agreement can be found in the tentative agreement, but the highlights are as follows:

- 3-year contract
- Wage increases:
 - Year 1 (2025) 3% with \$1,000 signing bonus (increase will be retroactively applied to July 1, 2025)
 - Year 2 (2026) – 4% increase
 - Year 3 (2027) – 4% increase
- Employee Healthcare Premium Sharing:
 - \$25/month – single coverage
 - \$50/month – two-person coverage
 - \$100/month – family coverage
- Increase to the earned rate of sick time to 10 hours a month
- A shift premium to those assigned to midnight shift at a rate of 2%
- The increase in the accumulation of compensatory time from 200 to 300 hours a year
- An increase in the rank differential by .5% for the rank of Sgt. and Lt.

- Additional contribution into the Retiree Healthcare Savings Plan (RHSP) for 2 union members who were hired in the midst of contract negotiations when retiree healthcare was eliminated. These individuals were hired under the assumption that they were joining an agency that provided retiree healthcare, but due to the backdating of the contract their retiree healthcare benefit was removed. This additional contribution into their account includes a payment of \$1,000 per year of service until July 1, 2025 into their RHSP and an additional 2% thereafter on base wage. This payment shall be made in three (3) installments.

Recommendation

Motion to approve the Command Officers/POLC tentative agreement.